

LOCAL EMERGENCY PLANNING COMMITTEE
Communications & Technology Building
1024 S. 9th St., Manitowoc, WI
April 7, 2016

Attendance: Chairperson Travis Waack – American Red Cross, Eric Storm – Manitowoc Waste Water Treatment Facility, Amy Wergin – Manitowoc County Health Department, Lee Stadler – Two Rivers Fire Department, Gary Shavlik – Manitowoc County HazMat Team, Karl Puestow – Manitowoc Police Department, and Nancy Crowley – Manitowoc County Emergency Management.

Call to Order: The meeting was called to order by Chairperson Waack at 9:00 a.m.

Minutes of September 9, 2015 committee meeting: Ms. Wergin moved to approve the minutes of the September 9, 2015 meeting, seconded by Mr. Shavlik. Upon vote, the motion passed unanimously.

Public Comment:

No one present wished to speak, therefore public input was closed at 9:04 a.m.

Report on September 2015 Hostile Action-Based (HAB) exercise, Point Beach Nuclear Power Plant: Ms. Crowley said they didn't receive one gig from the Federal Emergency Management Agency. Internally, there are things that can be improved on, but overall they met the objectives of the exercise and passed with flying colors. Discussion followed on training opportunities in between exercises, and National Incident Management System compliance for radio communications.

Update on Hazardous Materials Emergency Planning grant: Mr. Sam Al-Saadi, a contractor for Manitowoc County Emergency Management reported he was doing a complete countywide training and commodity flow assessment related to hazardous materials. He said there are 47 active planning facilities that must have plans on file with the county, and 105 active reporting facilities. He was also doing an assessment of the training of all the police, fire, Emergency Medical Services, public works, and the county HazMat team. He said when the state looks at training or equipment purchases, the entity must show a need for training or equipment, and this type of assessment provides documentation on the strengths, weaknesses, and needs of the entity requesting assistance.

Report on Tier II Facility Plans for 2016: Mr. Al-Saadi reported this year that of the eight total plan reviews for 2016, there are five in the City of Manitowoc, and three in other areas of the county. In recent years, forklift batteries have been a driving force requiring plants to develop emergency plans. Discussion followed.

Update on Emergency Management Department operations: Ms. Crowley reported she hired a new deputy director, and the immediate focus is on training. There was also a discussion on the availability of Wisconsin Credentialing Asset Management System camera from the Two Rivers Fire Department. Discussion followed.

Report on Governor's Conference on Emergency Management and Homeland Security: Chairperson Waack said the panel discussions were mostly very good. Mr. Aulik said he learned a substantial amount about weather. Overall they reported it was a beneficial conference.

Weather Spotter Training, March 22, 2016: Ms. Crowley said there were 20 attendees, and a National Weather Service meteorologist from Green Bay came to conduct the class. She also noted that it is emergency preparedness month, and Emergency Management has materials on preparing a home emergency preparedness kit. Discussion followed.

Adjournment: Mr. Storm moved, seconded by Mr. Shavlik to adjourn. Upon vote, the motion passed unanimously and the meeting adjourned at 10:59 a.m.

Respectfully submitted,


Jamie J. Aulik
Deputy Director
Manitowoc County Division of Emergency Services