

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
1110 S. 9th St., Manitowoc, WI
August 8, 2016

Attendance: Chairperson Hansen, Supervisor Baumann, Supervisor Behnke, Supervisor Holschbach, Supervisor Swade, and Supervisor Williams. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, and Highway Commissioner Marc Holsen.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment: No one present wished to speak, therefore public comment was closed at 4:31 p.m.

Approve the minutes of the July 19, 2016 Finance Committee meeting: Supervisor Williams moved to approve the July 19, 2016 meeting minutes, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Approve vouchers for the month of July 2016 in the amount of \$1,985,091.22: Supervisor Baumann moved, seconded by Supervisor Holschbach to approve vouchers for the month of July 2016 in the amount of \$1,985,091.22. Upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: No bids were received; thus no matters were considered.

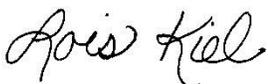
Resolution Appropriating \$115,000 in the Highway Department Special Revenue Fund for the Purpose of Installing 180 Linear Feet of New Culvert Pipe on County Trunk CR: Highway Commissioner Marc Holsen brought forth the Resolution Appropriating \$115,000 in the Highway Department Special Revenue Fund for the Purpose of Installing 180 Linear Feet of New Culvert Pipe on County Trunk CR. Commissioner Holsen informed the committee that this culvert, installed in 1956, was encountered during a road inspection. The estimated remaining life span is 24-36 months before it was to fail. The estimated cost to replace the 60-inch-wide by 180 linear feet long culvert is \$115,000, in which the Highway Dept. would do the prep work and then hire an outside construction company to replace the culvert. The funds are to be appropriated from the fund balance of the Highway Department Special Revenue Fund. The Highway Department Special Revenue fund balance increased in 2015 by \$125,000 and has a current balance exceeding \$300,000. Discussion, Supervisor Williams moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Update on 2016 Finances and looking forward to 2017: Comptroller Reckelberg informed the committee that the 2017 budget process has begun. They had started with the IT budget and are now branching out to other departments and by late August-early September, we'll have covered most of the departments.

Update regarding Library Situation: County Executive Bob Ziegelbauer and Comptroller Todd Reckelberg provided an informational update on the library situation.

Adjournment: Supervisor Swade moved to adjourn, seconded by Supervisor Baumann made and the motion passed unanimously. The committee adjourned at 4:58 p.m.

Respectfully submitted,



Lois Kiel

Manitowoc County Clerk