

**Public Notice of the Meeting of the
MANITOWOC–CALUMET LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Chilton Times Journal, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, July 27, 2016 at 6:30 o'clock p.m. The meeting will be held at the Lester Public Library, Two Rivers, WI 54241. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING
Wednesday, July 27, 2016 at 6:30 p.m.**

Lester Public Library
1001 Adams Street
Two Rivers, WI 54241

AGENDA

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the May 25, 2016 Board meetings (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Financial Business
 - a. May and June, 2016 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
 - b. Payment of May 24, 2016, June and July, 2016 bills (enclosures #4, #5, and #6) *ACTION REQUESTED*
 - c. LARS financial report through June 2016 (enclosure #7) *ACTION REQUESTED*
 - d. Reach Out and Read report (enclosure #8) *ACTION REQUESTED*
6. System Director's report (enclosure #9)
7. System IT/ILS Specialist's report (enclosure #10)
8. Reports from directors of member libraries
9. Unfinished business
10. New business
 - a. Update from the System Services Improvement Subcommittee
 - b. Approve funds for possible reporting requests *ACTION REQUESTED*
 - c. Approve MCLS funds for creation of patron "how-to" videos *ACTION REQUESTED*
 - d. Approve purchase or lease of a new copier for MCLS office *ACTION REQUESTED*
 - e. Schedule Finance Committee Meeting to review 2017 Budget Proposal and 2016 Budget Revision *ACTION REQUESTED*
 - f. Schedule Personnel Committee meeting for Director's annual performance review *ACTION REQUESTED*
 - g. Public Library System Redesign Project's request for mileage reimbursement (enclosure #11) *ACTION REQUESTED*
11. Trustee & Member Library Directors questions and concerns
12. Trustee Education – Trustee Training Week
13. Confirm date September 28, 2016 and set place for meeting
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Petersen, System Director, at (920) 686-3051 or rpetersen@mcls.lib.wi.us. If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.