

**JOINT DISPATCH BOARD**  
**Communications & Technology Building**  
**1024 S. 9<sup>th</sup> St., Manitowoc, WI**  
**July 6, 2016**

Attendance: Chairperson Theresa Becker – Manitowoc County Emergency Medical Services Association, Sheriff Robert Hermann, County Board Supervisor Rick Henrickson, City of Manitowoc Assistant Chief of Police Scott Luchterhand, Mishicot Police Chief Paul Granger, and City of Kiel Police Officer Tom Meyer on behalf of Kiel Police Chief David Funkhouser. Two Rivers Fire Chief Scott Schneider and Two Rivers Police Chief Joe Collins were excused.

Call to Order: The meeting was called to order by Chairperson Becker at 9:00 a.m.

Current agenda and minutes of prior meeting: Sheriff Hermann moved to approve the current agenda and the minutes of the April 6, 2016 meeting, seconded by Assistant Chief Scott Luchterhand. Upon vote, the motion passed unanimously.

Public Comment:

No one present wished to speak, therefore public input was closed at 9:04 a.m.

Update on microwave links project:

Manitowoc County Communications System Engineer Bill Jones said the project was in the request for proposals phase.

May 11, 2016 radio outage and protocols related to radio outages: Chairperson Becker said protocols for agencies and the dispatch center are in the works. After a meeting among fire and Emergency Medical Service agency and dispatch center representatives, it was decided that Code Red would be used to notify up to five personnel in each agency about a radio outage, and points of contact for each agency were still being collected. Though not fully decided, the most likely system used in an outage will be the Multi-agency Incident Radio Communications 1 (MARC 1).

Update on Statewide Communications Interoperability Plan Council: No report.

Update on Paramount Emergency Medical Dispatch (EMD) software implementation: Joint Dispatch Center Supervisor (JDC) Paul Hacker said it was implemented on June 1, and included some updates and improvements in the system. Generally, there were no problems and the center has been moving forward with the new system.

ProPhoenix Computer Aided Dispatch software: Director of Emergency Services Nancy Crowley said that the county is moving forward with the upgrade to AEGIS Enterprise, and she had a directive from County Executive Bob Ziegelbauer to not deviate from that plan. Discussion followed.

AEGIS and other Information Systems updates related to the Joint Dispatch Center: Information Systems Director Bob Blashe had a handout regarding a negotiated agreement with Tyler Technologies on the upgrade to the AEGIS Enterprise Computer Aided Dispatch system. He noted a reduction of the annual software and maintenance fee, and product concessions from Tyler. He also noted the following: there shouldn't be any down time when it is implemented, there will be a new mapping system, and there will be training provided for the Mobile 10 product. The estimated overall cost increase is \$50,000 over five years, which is spread across the users of the system on a prorated basis. The product will possibly be implemented in 2017. Director Blashe answered questions from board members.

Mutual Aid Box Alarm System (MABAS) update: Chairperson Becker said the training for JDC staff and fire personnel regarding radio procedures for MABAS events will once again start up in October. Bill Manis was asking for each fire department to select a date and time for hosting a drill at the next Fire Association meeting, then once complete he will email the schedule to the JDC. Discussion followed.

Adjournment: Supervisor Henrickson moved, seconded by Sheriff Hermann to adjourn. Upon vote, the motion passed unanimously and the meeting adjourned at 10:05 a.m.

Respectfully submitted,

  
Jamie J. Atalik  
Deputy Director  
Manitowoc County Emergency Services Division