

Minutes of the Manitowoc County Board of Supervisors Committee of the Whole Meeting

Date: June 27, 2016, 5:30 PM

Location: Heritage Center Building
1701 Michigan Avenue, Room 203
Manitowoc, WI 54220

Chairperson Brey called the meeting to order at 5:30 PM.

Supervisors Present:

Baumann, Behnke, Brey, Cavanaugh, Dyzak, Falkowski, Gauger, Gerroll, Henrickson, Hoffman, Holschbach, Maresh, Metzger, Nickels, Swade, Vogt, Waack, Wagner, Weiss, Williams and Zimmer. All other Supervisors not in attendance were excused.

Also Present:

County Executive Bob Ziegelbauer and Public Works Director Gerry Neuser

Discussion and possible action on the UW-Manitowoc renovation plan and County Board moving its chambers to the Heritage Center Building.

Public Works Director Gerry Neuser gave an overview of the building plans for the UW-Manitowoc and the Heritage Center. If the County Board meeting room were to be moved to the Heritage Center, the UW would renovate the current County Board meeting room to create the new library. The old library would become the new science area. The UW does not have the funds to build new structures, so they need to utilize the space within their walls.

The Heritage Center became available for County use again because the Manitowoc Historical Society has moved to Pine Crest Historical Village. Not only would the County Board have a new meeting room, the ADRC could move into this building along with Veteran Services. Both are currently crammed into the Office Complex located off Expo Dr. Moving the ADRC to this new location will give them the privacy and security they are required to have per state statute.

The County does own the Heritage Center. Utilizing the county owned building could relieve the burden of purchasing or building another new building. Remodeling would need to take place but the cost would be less than new construction. If the board decided to move, the remodeling cost would be in the 2017 budget and the work completed by June of 2017.

Supervisors' questions and concerns included the age of the heating unit in the building, whether the room could accommodate largely attended meeting, the possibility of a new voting system, sufficient parking lot space, who will use the space that is currently occupied by the ADRC and Veteran Services, whether the building would meet the ADA standards and fire codes, and the cost of the remodel.

Public Works Director Neuser informed the committee that the heating and cooling system was currently adequate for this building. Schaus Mechanical recently examined the heating system and determined it is in good working condition.

Chairperson Brey informed the committee that the back wall may be moved and a curtain hung across for extra space for largely attended meetings as one similar to the divider at the UW. Gerry Neuser informed the

committee that 60 of the current county board meeting chairs would fit into this space. If folding chairs were to be used, it could accommodate 80-100 chairs. Supervisor Holschbach commented on the possibility of a video conference into another room where the public could view the meeting.

Chairperson Brey informed the committee that there will be a new voting system along with the possibly of other new equipment. There would be a new voting system because the company the current system was purchased from is no longer in business.

Public Works Director Neuser informed the committee that the parking lot currently has 32 parking spaces, plus additional street parking.

Public Works Director Neuser informed the committee that the current location of the ADRC and Veteran services could become the new location for the Human Services employees who are currently located at the Manitowoc County Job Center. This could save the County rent of \$50,000 annually.

Public Works Director Neuser informed the committee that the building does meet the ADA standards with door access, the elevator and handicap parking spots. The building also meets all the fire codes.

County Executive Ziegelbauer commented on the cost of the remodel informing the committee this project would be part of the 2017 budget. The estimate projected cost is \$300,000 for the County Board meeting room, ADRC and Veteran Services to move into the Heritage Building.

Chairperson Brey will request Corporation Counsel to draft a resolution in support of moving the County Board meeting room to the Heritage Center.

Meeting adjourned at 6:17 PM. Committee members were welcome to tour the building on their own.

Respectfully Submitted by

Jessica Backus
Deputy Clerk
Manitowoc County Board of Supervisors