



**MANITOWOC COUNTY CIRCUIT COURT
CLERK OF CIRCUIT COURT**

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TO: All Court Users

FROM: Lynn Zigmunt
Clerk of Circuit Court

DATE: 7-1-16

RE: **Filing Protected Information After 7-1-16**

Please be advised that there has been an important change to circuit court practice. The Wisconsin Supreme Court has adopted a rule petition creating **Wis. §801.19**, regarding protected information in circuit court records.

To lessen the potential for identity theft, documents filed on or after July 1, 2016, may not contain the following numbers:

- social security numbers
- drivers license numbers
- financial account numbers
- tax identification numbers
- passport numbers

The statute is intended to keep these numbers out of the public court file. If these numbers are not needed for the court proceeding, you may simply leave them out or redact them (blank them out) from the document you file. If they are needed for the court proceeding, you must submit them separately on the **Confidential Disclosure of Protected Information** form (GF-241). This form can be found at <https://www.wicourts.gov/forms1/circuit/index.htm>.

For more information about the rule, please see the court website at <https://www.wicourts.gov/services/attorney/redact.htm>.