

MANITOWOC COUNTY HIGHWAY DEPARTMENT
3500 STH 310
Manitowoc, WI 54220-9659

Daniel Neuser, Patrol Superintendent (920) 683-4351 or (920) 323-6506

Highway Office (920) 683-4345
Fax (920) 683-4366

APPLICATION FOR PERMIT TO PERFORM WORK WITHIN
COUNTY HIGHWAY RIGHT-OF-WAY

Permit Fee: \$100

Date: _____

Owner's Name: _____

Phone # _____

Cell Phone # _____

Owner's Address _____

Site Address: _____

County Highway: _____

Town of: _____

_____ 1/4, _____ 1/4, Section _____, T _____ R _____,

Tax Parcel # _____

Located on _____ side of Highway.
North, South, East, or West

Locate to the nearest CTH; STH; Named Town Road or other noticeable structure by mileage, feet or description of immediate area:

TYPE OF WORK REQUESTED

Please Check Appropriate Description(s)

New Driveway Installation _____
Existing Driveway Extension _____
Blacktopping of Driveway _____

Resident Driveway _____
Field Entrance _____
Other (Describe) _____

Description of Other Type _____

Width of Driveway Surface: _____

Length of Culvert Pipe: _____

Apron End Walls Needed: Yes No

Culvert Diameter: _____

Controlled Access: Yes No

Number of driveways: _____ to the east, west, south, north

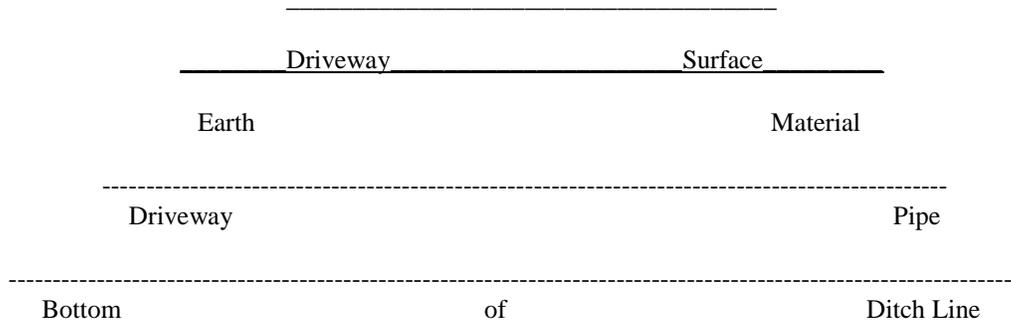
Number of driveways: _____ to the east, west, south, north

Note: You are responsible for complying with State & Federal Laws concerning construction near or on wetlands, lakes, & streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands identification web page or contact a Department of Natural Resources Service Center. (2009 Wisconsin Act 373, 2009 Senate Bill 557)

Please read and sign other side of this application

THE FOLLOWING CONDITIONS MUST BE MET REGARDING NEW OR EXISTING DRIVEWAYS:

1. Driveway side slopes shall be of earth material, covered with black ground and seeded.
2. No concrete or bituminous side slope will be allowed.
3. Side slope grade shall be no less than 3 to 1 as per diagram.
4. Minimum culvert pipe installed must be 18 inches in diameter.



5. No concrete on right-of-way.
6. The driveway surface must be a flexible material (asphalt or gravel) with a maximum driveway surface top for agriculture entrance not to exceed 45 feet.
7. The culvert must be a minimum of 5 feet from property line and at right angles to the roadway.
8. The driveway surface shall be _____ feet in width.
9. The driveway pipe required: _____ diameter; _____ long.
10. The pipe ends shall be cut on a 3 to 1 taper and aligned with the side slopes. Apron enwalls may be used in lieu of cutting pipe. This will save 6 feet of culvert pipe.
11. Once project is started, all work must be completed within 60 days and all conditions must be met.
12. A stake, flag or some other identifying marker must be placed on each end of proposed installation. A diagram may be attached to this application.
13. Please complete the attached Completion Certificate when the project is completed and mail it back to the address listed below.

BLACKTOPPING DRIVEWAYS

Driveways must be graded so that the water is diverted to the sides and not drained onto the highway and low enough to avoid snow removal problems.

CONDITIONS AGREEMENT

In the performance of this work, I will comply with all terms and conditions of any permit that may be issued by the State or Manitowoc County Highway Department. **This permit will expire Sixty (60) days from the date of approval.** Manitowoc County reserves the right to correct any deficiencies that have not been addressed after the 60-day inspection and the applicant will be responsible for all costs involved

Permit Fee: \$100.00

 Applicant Signature Date

 Printed Name

Date Paid: _____

RETURN THIS FORM TO:

Manitowoc County Highway Department
 Daniel Neuser, Patrol Supt.
 3500 STH 310
 Manitowoc, WI 54220-9659

APPROVAL

Permit Number _____

Application approved by: _____

Date _____

Final inspection approved by: _____

Date _____