

MINUTES OF PUBLIC WORKS & SOLID WASTE ADVISORY COMMITTEE

Held Wednesday, January 13, 2016

Location: Manitowoc County Communication & Technology Building, 1024 South 9th St, Manitowoc

- Present:** Supervisors D. Weiss, D. Dyzak, B. Cavanaugh, R. Gerroll, Advisory Committee member D. Kiebusch
- Absent:** D. Zimmer
- Called to Order** The meeting was called to order at 4:30 pm by the Committee Chairperson.
- Minutes** Minutes were reviewed from the previous Committee meeting after which a motion was made by Dyzak, seconded by Gerroll to approve the public works committee meeting minutes as submitted. Motion carried unanimously.
- Vouchers** No vouchers.
- Donations/** Donation trackers were submitted for approval. Motion was made by Dyzak, seconded by
- Spreadsheets** Gerroll to approve the donation trackers. Motion carried unanimously.
- Ethics Code Reports** No Ethics code reports were submitted for approval.
- Public Comment** The Committee Chairperson called for public comment three times. Public Input was offered by: Kaitelyn Sandfort, Andrew Stevens, Robert Hansen, Justin Nickels, Paul Klueker, Mora Jost, Brian Herr, Diane Schultz, Todd Humphrey, Mark Jens, Don Kiel.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items: Recycling and Solid Waste Programs

Recycling Center Manager Jon Reisenbuchler reported on the spreadsheets, charts, and graphs provided in the committee packet, and that recycling markets are holding steady, but are still at the low end of the spectrum as they have been throughout the year, with the plastic market being the most volatile. Neuser added that because of the low market prices the end of the year revenue will be under projected levels, but the recycling center manager has been cutting expenses to help compensate.

2015 Prescription Drug Grant Program

Reisenbuecher reported on the final report provided in the Committee packet. Discussion

2015 Business Outreach Program

Reisenbuecher reported on the report provided in the Committee packet, as well as the cooperative effort on this program with the City of Manitowoc. Discussion

2015 Waste Tire Collection Results

Reisenbuecher reported on the program and report provided in the Committee packet. Discussion

Electronic Recycling: Vendor Price Increase and Potential Recycling Center Rate Increases

Public Works Director Gerry Neuser and Reisenbuecher reported on the electronics recycling program and the fact that the charge to recycle CRT monitors and TV's has doubled nationwide. The company that recycles the CRT's that the MRF collects has also increased their fee proportionally. To maintain the break-even financial performance of our program, staff recommends raising the fee charged to residents dropping off CRT's to be increased \$5 per unit. Discussion. Motion made by Gerroll, seconded by Cavanaugh to raise the fee for CRT's by \$5 per unit. Motion passed 3-1, with Dyzak voting no.

Recycling Center Processing Equipment Replacement – Update

Neuser reported that the equipment replacement report is being compiled and anticipates the report will be provided at the next meeting as long as accurate pricing for the report arrives in time for the meeting.

Adjournment of Solid Waste Advisory Committee

Motion was made by Gerroll, seconded by Dyzak to adjourn the Solid Waste Advisory portion of the meeting at 5:30 pm. Motion carried unanimously.

**BUILDING AND GROUNDS DIVISION – Discussion and possible action on the following items:
Potential Sale of Expo property**

Neuser and Comptroller Todd Reckelberg provided an informational handout to the committee and commented on many statements regarding the proposed sale that have been made during the public comment portion of previous meetings. Discussion.

Courthouse B-15 Remodel Project – Update

Neuser reported that bids were received for this project on January 12, and that a bid tabulation sheet was provided to the committee. It is staff's recommendation that the committee accepts the low bid of \$170,562 submitted by Mike Koenig Construction, along with alternates #1 & #2 for (2) VAV box replacements, for a total of \$176,362. Motion by Dyzak, second by Gerroll to accept the bid of Mike Koenig Construction for \$176,362. Vote passed unanimously.

UW-Manitowoc Renovation Project – Update

Neuser reported that the interview with Bray Architects and the UW Manitowoc Facilities Task Force is scheduled for Jan. 14.

Tax Delinquent Property Update

Neuser reported that four (4) more properties were recently sold, and the inventory of properties acquired in 2015 is down to three (3).

Dept. of Public Works Storage Garage - Update

Neuser reported that bids are due on January 27, and will be before the committee at the February 10 meeting.

2015 Budget/2016 Budget

No report.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Public Works Direct Gerry Neuser**

No report.

**EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by, or on behalf of, Facility Manager Jennell Krizek**

No report.

Comptroller's Expo Special Revenue Fund Report

Neuser reported on the cover letter and balance sheet provided in the committee packet noting that all Ice Center revenue has now been posted, and the negative balance reflects the County's portion of the 2015 repairs. All other activities performance were as expected.

Adjournment

Motion was made by Dyzak, seconded by Gerroll to adjourn the meeting at 6:55pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Cavanaugh