

## **Minutes of the Manitowoc County Criminal Justice Coordinating Council**

**May 4, 2016 4:30 p.m.**

**Manitowoc Communications and Technology Building, Rm 111/112**

Attendance: Council members Present: Chief Joe Collins, Sheriff Robert Hermann, Attorney Phil Hoff, Jeff Jenswold, District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Chief JoAnn Mignon, Kevin Mueller, Cindy Oswald, Judge Mark Rohrer (Vice-Chair), County Board Supervisor James Falkowski, County Executive Bob Ziegelbauer, and Clerk of Court Lynn Zigmunt.

Excused/Absent: None.

Others: Amy Wergin, Patricia Koppa, Darlene Wellner, Jason Jost, and others who did not sign attendance sheet.

Chair Jacalyn LaBre called the meeting to order at 4:38 p.m. Attendance sheet circulated. Chair LaBre asked if there were any corrections to the minutes of the April 6, 2016 meeting. Secretary Patricia Koppa noted errors in the attendance: Cindy Oswald was present and had been omitted and Kevin Mueller was not in attendance having been excused. Chief Joe Collins moved to approve the minutes as corrected and Chief JoAnn Mignon seconded the motion. Motion approved unanimously.

Chair Jacalyn LaBre reported that the Executive Committee met and focused on the grant writing training. Details regarding this will be included in the workgroup reports later in the meeting.

Chair LaBre asked Inspector Jason Jost to report regarding the post-conviction monitoring program. Inspector Jost provided some updated information and introduced Sara Carpenter of WCS. The report was very positive. Twenty one persons have been monitored since the program began in March. All are considered fully compliant; the five missed tests were appropriately dealt with and not deemed violations. Ms. Carpenter shared other information and print outs providing explanation of how the monitoring is done. As the Council has learned much more about this technology in recent months, the reports were well received by all. Daily rate charged varies with the technology used. Sheriff Office is setting the criteria. Cost to inmate is the same as for any other monitoring... cost to sheriff is less so there is still some payment toward other incarceration costs. Collection is through the usual methods for jail charges and there is also additional assistance from WCS. This is a "full service" contract with installation, monitoring and weekly meetings all provided by WCS staff. Several staff members also attended and provided perspective and information. Council members asked questions and all were answered. Inspector Jost will be sharing information with defense lawyers in the community about criteria, etc. as the initial period has been so successful. There is much greater accountability than when an individual is released on Huber unmonitored. The population at the jail is estimated to be approximately two-thirds post-sentencing, one-third pre-conviction.

Amy Wergin and Attorney Ann Larson reported regarding the training in advance of applying for the 2016 TAD grant through the Department of Justice. The Application will be available around May 1 and due in June. The information is that there is a total of six million dollars to be awarded. The best programs along three tracks will be funded. The tracks reflect the different stages of counties in Wisconsin in the TAD arena. Some have been providing services for over 20 years, others are just beginning. One application will be allowed per county but can include multiple programs. Grants may be given for all programs or only some in an application.

The Executive Committee decided to include both pre-trial services and a treatment court in the application along with a coordinator. There will have to be a county match. Chair LaBre and Amy Wergin met with County Executive Bob Ziegelbauer. He notes this would be a significant item in the budget and expects the work to address the various decision points in the map. Accountability must be a priority as well.

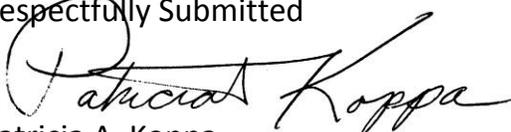
Discussion followed. Ms. Wergin explained how treatment will be a challenge given services available. Mr. Jenswold echoed that concern. Judge Mark Rohrer discussed how it was important to begin with proven programs to make the best use of any funding. There was also discussion regarding what can be used to fulfill the matching fund requirement; difficult to determine until the application is publicly available. As discussion proceeded, Judge Rohrer moved that the priority designation be given to the pre-trial services. Chief Collins seconded the motion. There was no further discussion. The motion passed unanimously.

It is important to meet during the next two months and to form work groups. The executive is meeting on May 11 and can begin the process of reviewing the grant application. Additionally, the June 1 regular Council meeting will be held; Attorney Phil Hoff agreed to take the minutes in Ms. Koppa's absence. June 15, at 4:00, in a room to be determined, there will be a workgroup meeting about the Risk Assessment Instrument since whether or not the grant is received, a RAI is needed to proceed further. This might include the Arthur foundation PSA, (Pretrial Service Assessment,) but also involves applying local factors.

Those interested in joining the workgroups should pay close attention to meeting announcements and emails.

Judge Rohrer made the motion to adjourn. Attorney Larson seconded. Motion approved unanimously and meeting adjourned at 5:48 p.m.

Respectfully Submitted



Patricia A. Koppa  
Council Secretary