

**ORDINANCE AMENDING  
MANITOWOC COUNTY CODE CH. 7  
(Adoption of Renumbered Food and Recreation  
Licensing Administrative Rules)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Manitowoc County has established a county-wide local health department as  
2 part of the statewide public health system operating under Wis. Stat. chs. 250–255 and is an agent  
3 of the State of Wisconsin for the food and recreational licensing program; and  
4

5           WHEREAS, Manitowoc County Code Chapter 7 contains the Manitowoc County Public  
6 Health Ordinance; and  
7

8           WHEREAS, Manitowoc County has adopted certain state statutes and administrative rules  
9 by reference in Chapter 7 as part of the food and recreational licensing program component of the  
10 public health system; and  
11

12           WHEREAS, as of July 1, 2016, the State of Wisconsin will relocate all food and  
13 recreational licensing activities from the Department of Health Services to the Department of  
14 Agriculture, Trade and Consumer Protection; and  
15

16           WHEREAS, as part of the state’s relocation effort, the state has renamed and renumbered  
17 various statutes and administrative codes; and  
18

19           WHEREAS, effect July 1, 2016 Wis. Admin. Code chs. DHS 172, 173, 175, 178, 192, 195,  
20 196, 197, and 198 are being replaced with Wis. Admin. Code ATCP chs. 72, 73, 74, 75, 76, 78, 79  
21 and SPS 221; and  
22

23           WHEREAS, to keep the Manitowoc County Code consistent with the most current  
24 administrative code references, the Board of Health recommends that Chapter 7 of Manitowoc  
25 County Code be amended to replace the references to DHS Administrative Codes with references  
26 to the updated ATCP Administrative Codes;  
27

28           NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as  
29 follows:  
30

31           Manitowoc County Code § 7.06 is amended as follows:  
32

33           The provisions of Wis. Stats. chs. 97, 251, ~~and 254,~~ and 463; Wis. Stat. §§ 66.0417 and  
34 95.21; Wis. Admin. Code chs. ATCP 72, 73, 74, 75, 76, 78, and 79; ~~Wis. Admin. Code chs.~~  
35 ~~DHS 172, 173, 175, 178, 192, 195, 196, 197, and 198~~; and Wis. Admin. Code chs. Comm.  
36 26 and 90; and Wis. Admin Code ch. SPS 221 are adopted and incorporated into this code by  
37 reference.





**RESOLUTION AUTHORIZING CREATION OF .10 FULL-TIME  
EQUIVALENT ADRC POSITION  
(Registered Dietician)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Nutrition Program Director position at the ADRC has been restructured to  
2 a Nutrition Program Coordinator position to place a greater focus on volunteer recruitment and  
3 training; and  
4

5 WHEREAS, the ADRC has a limited need for a registered dietician to review menus for  
6 the nutrition program and provide nutritional counseling; and  
7

8 WHEREAS, the prior Nutrition Program Director is a Registered Dietician and is  
9 interested in continuing to provide the required dietician services; and  
10

11 WHEREAS, the prior Nutrition Program Director is knowledgeable about the nutrition  
12 program and the communities served by the ADRC;  
13

14 NOW, THEREFORE, BE IT RESOLVED that the number of authorized full-time ADRC  
15 positions is increased by a .10 full-time-equivalent Registered Dietician positon; and  
16

17 BE IT FURTHER RESOLVED that the job posting requirement for the .10 Registered  
18 Dietician position is waived to allow the prior Nutrition Program Director to fulfill this position;  
19 and  
20

21 BE IT FURTHER RESOLVED that the 2016 Full Time Equivalent Report (FTE) by  
22 Department included in the 2016 Adopted Annual Budget Book is amended accordingly and that  
23 the Comptroller/Auditor is directed to record such information in the official books of the County  
24 for the year ending December 31, 2016 as may be required.

Dated this 17th, day of May 2016.

Respectfully submitted by the  
Personnel Committee

\_\_\_\_\_  
Kevin Behnke, Chair

FISCAL IMPACT: The salary for the Nutrition Program Coordinator is approximately \$15,000 less than the salary of the Nutrition Program Director. The cost of the .10 Registered Dietician is approximately \$5500, for a total reduction in cost of approximately \$9500.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**ORDINANCE AMENDING ZONING MAP**  
(James Evenson)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held a  
2 public hearing on a petition for a zoning ordinance amendment on April 25, 2016; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated in  
6 the attached report;  
7

8 NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as  
9 follows:  
10

11 A parcel of land located in the SW¼ of the SW¼ of Section 9, T18N, R22E, Town  
12 of Liberty, commencing at the SW Corner of said Section 9; Thence  
13 N 00°11'55" E, approximately 1085.84 feet coincident with the west line of said  
14 SW ¼; thence easterly, approximately 42 feet to the east right-of-way line of  
15 C.T.H. "J" being the point of real beginning; thence northerly approximately 85  
16 feet; thence easterly approximately 287 feet; thence northerly approximately 143  
17 feet; thence easterly approximately 205 feet; thence southerly approximately 226  
18 feet; thence westerly approximately 497 feet to said easterly right-of-way line of  
19 C.T.H. "J" which is the point of real beginning, said parcel containing  
20 approximately 1.6 acres of land and is hereby rezoned from Exclusive Agriculture  
21 (EA) to Rural Residential (RR).

Dated this 17th day of May 2016.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
Melvin Waack, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

COUNTERSIGNED: \_\_\_\_\_  
James Brey, County Board Chair Date

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive Date



**ORDINANCE AMENDING ZONING MAP**  
(David Johnson)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Planning and Park Commission, after providing the required notice, held a  
2 public hearing on a petition for a zoning ordinance amendment on April 25, 2016; and  
3

4           WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated in  
6 the attached report;  
7

8           NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as  
9 follows:  
10

11           A parcel of land located in part of the NW<sup>1</sup>/<sub>4</sub> of the NW<sup>1</sup>/<sub>4</sub> of Section 8, T19N, R21E,  
12 Town of Rockland, commencing at the NW Corner of said Section 8; thence South  
13 a distance of 530 feet along the west line of the NW<sup>1</sup>/<sub>4</sub>; thence East a distance of 360  
14 feet to the point of beginning; thence North a distance of 120 feet; thence East a  
15 distance of 110 feet; thence South a distance of 120 feet; thence West a distance of  
16 110 feet to the point of beginning, said parcel containing approximately .30 acres of  
17 land and is hereby rezoned from Large Estate (LE) to Small Estate District (SE)  
18 and;  
19

20           A parcel of land located in part of NW<sup>1</sup>/<sub>4</sub> of the NW<sup>1</sup>/<sub>4</sub> of Section 8, T19N, R21E,  
21 Town of Rockland, commencing at the NW Corner of said Section 8; thence South  
22 a distance of 530 feet along the west line of the NW<sup>1</sup>/<sub>4</sub> to the point of beginning;  
23 thence East a distance of 470 feet; thence South a distance of 186 feet; thence West  
24 a distance of 470 feet; thence North a distance of 186 feet to the point of beginning,  
25 said parcel containing approximately 2.0 acres of land and is hereby rezoned from  
26 Exclusive Agriculture (EA) to Small Estate (SE).

Dated this 17th day of May 2016.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
Melvin Waack, Chair

FISCAL IMPACT:   None.

FISCAL NOTE:     Reviewed and approved by Comptroller.   \_\_\_\_\_

LEGAL NOTE:      Reviewed and approved as to form by Corporation Counsel.   \_\_\_\_\_

COUNTERSIGNED: \_\_\_\_\_  
James Brey, County Board Chair Date

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive Date



**ORDINANCE AMENDING ZONING MAP**

(Jesse and Jill Vanne)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held a  
2 public hearing on a petition for a zoning ordinance amendment on April 25, 2016; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated in  
6 the attached report;  
7

8 NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as  
9 follows:  
10

11 A parcel of land located in the SE¼ of the SE¼ of Section 19, T20N, R25E, Town  
12 of Two Rivers, commencing at the SE Corner of said Section 19; thence  
13 S 89°56'13" W along the South Line of said SE¼ of said Section 19 (recorded as  
14 S 88°27'30" W) a distance of 492.11 feet to the SW corner of existing Tract 2 of  
15 Certified Survey Map recorded in Volume 5, Page 497; thence northerly  
16 approximately 33.00 feet which is the Point of Real Beginning; thence continue  
17 S 89°56'13" W along said South Line of the SE¼ a distance of 433.20 feet; thence  
18 N 0°58'42" §E a distance of 385.01 feet; thence N 89°56'13" E a distance of  
19 433.20 feet to NW Corner of Lot 1 of Certified Survey Map recorded in Volume 24,  
20 Page 107; thence S 0°58'42" W along the West Line of said Lot 1 and along the  
21 West Line of Tract 2 of Certified Survey Map recorded in Volume 5, Page 497  
22 (recorded as S 0°29'30" E) a distance of 385.01 feet to the Point of Real Beginning,  
23 said parcel containing approximately 3.5 acres of land and is hereby rezoned from  
24 Exclusive Agriculture (EA) to Rural Residential (RR).

Dated this 17th day of May 2016.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
Melvin Waack, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

COUNTERSIGNED: \_\_\_\_\_  
James Brey, County Board Chair Date

APPROVED:

\_\_\_\_\_  
Bob Ziegelbauer, County Executive

\_\_\_\_\_  
Date







**RESOLUTION AUTHORIZING CREATION OF 1.0 FULL-TIME  
EQUIVALENT HIGHWAY DEPARTMENT POSITION**  
(Stockroom Clerk)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Highway Department has received notification that the vendor that  
2 currently manages the Highway Department stockroom is no longer interested in providing this  
3 service; and  
4

5           WHEREAS, the Highway Department has analyzed the costs of continuing to contract for  
6 the service or providing the service with a 1.0 full-time equivalent position; and  
7

8           WHEREAS, converting the position to a 1.0 full-time equivalent position will allow  
9 greater flexibility in assignment of duties and providing back-up for other Highway Department  
10 positions; and  
11

12           WHEREAS, there is no fiscal impact with the conversion of the contracted service to a 1.0  
13 full-time-equivalent position;  
14

15           NOW, THEREFORE, BE IT RESOLVED that the number of authorized full-time  
16 Highway Department positions is increased by a 1.0 full-time equivalent Stockroom Clerk  
17 position, which will be filled in accordance with Manitowoc County's personnel policies; and  
18

19           BE IT FURTHER RESOLVED that the 2016 Full Time Equivalent Report (FTE) by  
20 Department included in the 2016 Adopted Annual Budget Book is amended accordingly and that  
21 the Comptroller/Auditor is directed to record such information in the official books of the County  
22 for the year ending December 31, 2016 as may be required.

Dated this 17th day of May 2016.

Respectfully submitted by the  
Highway Committee

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Rick Gerroll, Chair

Personnel Committee

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Kevin Behnke Gerroll, Chair

FISCAL IMPACT:   None.   The total cost of the contracted service is \$55,000/year and the cost  
of wages and statutory benefits equal \$39,000.   Exact cost of full-time

equivalent position is dependent on benefit elections, but will not exceed the annual budgeted cost for the stock clerk position.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**RESOLUTION APPROVING TOWN OF NEWTON ZONING  
ORDINANCE**

Larry and Agnes Schmitz

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority  
2 granted to towns under Wis. Stat. § 60.62; and  
3

4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority  
5 granted to counties under Wis. Stat. § 59.69; and  
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments  
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance  
9 under Wis. Stat. § 59.69; and  
10

11 WHEREAS, the Town of Newton amended its zoning ordinance on May 11, 2016 by  
12 rezoning that certain property owned by Larry and Agnes Schmitz from A-3 Farmland  
13 Preservation to A-2 General Agriculture in accordance with Wis. Stat. § 60.62; and  
14

15 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the  
16 Manitowoc County Board of Supervisors for approval and a copy of the amended zoning  
17 ordinance has been provided to each member of the county board for review;  
18

19 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
20 Supervisors approves the amended zoning ordinance of the Town of Newton that rezones that  
21 certain property owned by Larry and Agnes Schmitz from A-3 Farmland Preservation and was  
22 adopted by the Town Board of the Town of Newton on May 11, 2016.

Dated this 17th day of May 2016.

Respectfully submitted by the

\_\_\_\_\_  
Randy Vogel, Supervisor

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive Date

