

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, May 4, 2016

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, M. Plate, L. Taylor, D. Schaut, B. Cavanaugh, R. Zipperer, B. Blatz, R. Kohlbeck, B. Herr, J. Hawig, M. Sleik, J. Janowski, R. Voss, M. Bratt, K. Behnke, T. Dvorak, J. Beyer, D. Newberg

Absent & Excused: D. Fitzgerald
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Behnke, seconded by Zipperer, to approve the minutes included. Motion carried unanimously.

Public Comment Board Chairperson called for public input three times. No public input given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. **One Day Tickets – Ages; 2016 Fair Budget**

Behnke reported on the following:

- One Day Passes – committee recommends approval of 4 and over at \$10, 3 and under free and Tiny Tot passes for \$3 for ages 4-5 for exhibitor families only.

Motion was made by Behnke, seconded by Schaut to approve the committee report and recommendations. Motion carried unanimously.

B. Operations Subcommittee

1. **Market Animal Committee Meeting Update; Swine Ban – No Kill Show 2017; Annual Superintendent-Assistant Superintendent Meeting Update; Beer Rules and Regulations Update; Works Days; Special Olympics Run Update; Talent Show Update; Education & Outreach Working Group Update; Ice Center Working Group Update; Fairest of the Fair Working Group Update – Competition & Reception – June 2**

Dvorak reported on the following:

- Market Animal Committee – animals are up and \$4,000 in scholarships to be given to four recipients.
- Superintendent-Assistant Superintendent Update – plan to have meeting in 2017 and then biennial thereafter.
- Beer Rules – working on sponsors.
- Work Days – Blatz reviewed the grounds and determined five areas of potential painting work days including the Lesters building, milk house, staining of benches, camping markers, light poles. Dates to be emailed.
- Special Olympics – logistical meeting held and went well.
- Talent Show – will be scheduling a meeting.
- Education & Outreach – Meeting held on April 27 and working on schedule, demonstrations, displays, and daily events.
- Ice Center – both groups are done and working on contract for 2016-2017.
- Fairest of the Fair – competition set for June 2. Sponsorship deadline is May 15.
- Swine Ban – committee recommends to continue with terminal show for 2017.

Motion was made by Dvorak, seconded by Newberg to approve the committee report and recommendations. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. **No Committee Meeting-Committee Update; Outdoor Vendor Applications – Review Date**

Voss reported that the potential outdoor vendor applications will be reviewed soon.

D. Parking/Security Subcommittee:

1. No Committee Meeting-Committee Update

Beyer reported that the objectives to be reviewed at the June meeting.

Review, Discussion and Possible Action on 2016 Fair Matters

A. District 4 Meeting Update

Dvorak reported on the District 4 meeting noting that there was discussion on the no kill show, parking issues, and other fair ideas.

B. Fairest of the Fair Proclamation

Vetting reported that the Fairest of the Fair proclamation has been signed and will be given to public works committee and then to county board for presentation at the May 17 meeting.

C. Fair Update

Krizek reported that agendas will be due week of May 16. Krizek added that staff attended the Manitowoc Kiwanis meeting and Dvorak and staff were on WOMT radio show.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report included in the board packet noting Expo Activities doing well, Fair activities reflects state aid check posted, Ice Center activities does not reflect any capital to date and final user group payment, and Maintenance activities reflects purchase of event tables. Neuser added that the Ice Center activities account is charged against each month and will be shown in the financial report throughout the year.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. Cement Bench Locations

Krizek reported on the cement benches donated last year and placement ideas from the board.

B. Expo Shirts

Expo shirts can be purchased from Embroidery Plus and typically board members wear during the week of fair.

C. Multi-Purpose Building Update

Neuser reported that Valley Building Systems and Horse-A-Rama along with staff met regarding the building design and waiting for contract.

D. Breakfast on the Farm – Strutz Farm – June 12 – Volunteer Schedule

Volunteer schedule was distributed.

Vetting presented a donation request for Breakfast on the Farm. Consensus was no.

E. Expo-Ice Center Month Events; Expo Grounds Update

Krizek reported on the upcoming events.

Neuser reported that a comment was made on WOMT Radio's Open Mic Program that the recent appointment of County Board Supervisor Gauger to the Expo Board gave too much County Board representation on the Expo Board.

Neuser stated the County Executive made the appointment due to Supervisor Gauger's many years of service on the Expo Board, his extensive knowledge of its operations, and the large amount of volunteer hours he serves for the benefit of the Expo and County fair every year.

Neuser reported on the staffing structure noting the facility manager's role at the Expo grounds.

Adjournment

Motion was made by Plate, seconded by Voss to adjourn at 7:31pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Sleik