

**RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL**  
(Scott Blumreich)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Information Systems Department maintains and supports critical  
2 hardware and software systems that assist law enforcement agencies, fire departments, and  
3 emergency medical service providers in providing critical care and support services to the citizens  
4 of Manitowoc County; and

5  
6 WHEREAS, the software systems supporting this environment are in a state of constant  
7 change and the Information Systems Department must stay current with these changes through  
8 continuing education, and

9  
10 WHEREAS, the Aegis MSP Users Conference from April 24 through April 26, 2016 in  
11 Phoenix, Arizona is the primary means by which Manitowoc County can stay current with these  
12 changes and provides an excellent forum to exchange ideas, learn new methodologies, and  
13 participate in hands-on seminars to improve the skill sets required to maintain the systems;

14  
15 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
16 Supervisors authorizes Aegis Administrator Scott Blumreich to attend the three-day Annual Aegis  
17 MSP Users Conference from April 24 through April 26, 2016 in Phoenix, Arizona at a total travel  
18 and conference cost not to exceed \$2,630.00.

Dated this 15th day of March 2016.

Respectfully submitted by the  
Finance Committee

\_\_\_\_\_  
Paul B. Hansen, Chair

FISCAL IMPACT: Travel and conference costs, not to exceed \$2,630.00 are included in the approved Information Systems budget. Estimated wages and benefits for the time at conference is \$623.

Conference:	\$ 1,495.00
Hotel:	\$ 295.00
Air:	\$ 648.00
Meals:	\$ 92.00
<u>Park &amp; Mileage:</u>	<u>\$ 100.00</u>
	\$2,630.00

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date











**RESOLUTION AUTHORIZING FUND BALANCE DESIGNATIONS,  
CARRY-OVER, TRANSFERS, AND REAPPROPRIATION OF  
SPECIFIED FUNDS FROM 2015 TO 2016**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, events occur after the adoption of the Annual Budget that affect various  
2 program activities and their appropriations for a given budget year; and  
3

4           WHEREAS, some of the activities, programs, and projects that were planned for the 2015  
5 budget year did not take place, were not completed, or are ongoing and must be carried over into  
6 the next budget year; and  
7

8           WHEREAS, the County Board has previously adopted Resolution Implementing Fund  
9 Balance Policy In Accordance With GASB Statement No. 54 in December 2011; and  
10

11           WHEREAS, the Comptroller/Auditor has compiled a pre-audit list designating those  
12 activities, programs, projects, and funds that should be carried forward and reappropriated in the  
13 2016 budget; and  
14

15           WHEREAS, the appropriate oversight committees and the Finance Committee have  
16 reviewed the requests and recommend that the designation, carry over, transfer, and  
17 reappropriation requests be approved; and  
18

19           WHEREAS, Wisconsin statutes and County Board rules require that the County Board  
20 take official action to authorize the designation, carry over, transfer, and reappropriation of funds;  
21 and  
22

23           WHEREAS, sound financial practice requires that such carry over designations and  
24 transfers be recorded in the official books of Manitowoc County; and  
25

26           WHEREAS, any additional items or adjustments that may be required at the completion of  
27 Manitowoc County's external audit will be brought to the County Board in a separate resolution at  
28 the conclusion of the field work of the external audit;  
29

30           NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
31 Supervisors authorizes the following funds and their designations to be carried over from the  
32 official books of the county for the year ended December 31, 2015 to the official books of the  
33 county for the year ending December 31, 2016; that the funds be reappropriated and expended as  
34 may be required; and, that the 2016 Annual Budget is amended and the appropriate line items in  
35 the General Fund or Debt Service Fund may be increased as necessary:  
36

37 NON-SPENDABLE FUND BALANCE

38

39 Account Number	Description	Amount
40 100.34100	Resrvd-Property Taxes	\$1,607,321.44
41 100.34103	Resrvd-Mortgage Receivable	\$99,000.00
42 100.34115	Resrvd-Prepaid Items	\$44,291.00
43 100.34120	Resrvd-Inventory	\$53,100.22
44 TOTAL		\$1,803,712.66

45 RESTRICTED FUND BALANCE

46

47 Account Number	Description	Amount
48 100.34240	Unres/Desig-Public Health	\$6,624.29
49 100.34245	Unres/Desig-Veterans Srv	\$38,633.24
50 100.34270	Unres/Desig-Lnd Rec Modern	\$70,572.18
51 100.34271	Unres/Desig-ROD Redaction	\$91,507.48
52 100.34284	Unres/Desig-UW Extension	\$2,142.39
53 TOTAL		\$209,479.58

54 COMMITTED FUND BALANCE

55

56 Account Number	Description	Amount
57 100.34232	Unres/Desig-Mapping	\$67,370.03
58 100.34233	Unres/Desig-Area Plan PP	\$88,576.26
59 100.34274	Unres/Desig-Park Dept	\$0.00
60 100.34275	Unres/Desig-Sheriffs Dept	\$81,692.00
61 100.34277	Unres/Desig-Vehicle Pool PW	\$94,178.50
62 100.34278	Unres/Desig-D.A. Office	\$6,900.00
63 100.34280	Unres/Desig-Emgt Hazmat	\$159,823.36
64 100.34282	Unres/Desig-Personnel	\$4,000.00
65 100.34288	Unres/Desig-PW Continuing Proj.	\$38,000.00
66 100.34289	Unres/Desig-Elections CC	\$113,003.38
67 100.34290	Unres/Desig-Treasurer Outlay	\$12,200.00
68 100.34293	Unres/Desig-Communications Pro	\$191,408.31
69 100.34294	Unres/Desig-PW-PBX Phone Sys	\$172,795.17
70 100.34295	Unres/Desig-Future Cap Proj	\$0.00
71 TOTAL		\$1,029,947.01

72 ASSIGNED FOR SUBSEQUENT YEARS

73

74 Account Number	Description	Amount
75 100.34210	Unres/Desig-Sub Yr Bdgt	\$231,149.00

76 and

77

78

82 BE IT FURTHER RESOLVED that \$500,000.00 of the Unres/Undesig General Fund  
83 Balance be transferred to the Debt Service Fund; and

84  
85 BE IT FURTHER RESOLVED that remaining funds in Manitowoc County's Special  
86 Revenue Funds, Debt Service Funds, and Capital Projects Funds be carried forward for their  
87 intended purpose as previously approved by the County Board and may be reappropriated in the  
88 2016 budget as may be required; and

89  
90 BE IT FURTHER RESOLVED that the following grant and project funds are authorized to  
91 be carried over from the official books of Manitowoc County for the year ended December 31,  
92 2015 to the official books of Manitowoc County for the year ending December 31, 2016; that they  
93 may be expended; and that the 2016 Annual Budget is amended and the following line items are  
94 increased by the amounts shown:

95  
96 GENERAL FUND

97

98	<u>Description/Purpose</u>	<u>Account</u>	<u>Category</u>	<u>Amount</u>
99	ROD-LiDar Grant Expense	17150.52999.01	Expense	\$100,835.00
100	ROD-LiDar Grant Revenue	17150.43510.06	Revenue	\$100,835.00

101  
102 SOIL & WATER SPECIAL REVENUE FUND

103

104	<u>Description/Purpose</u>	<u>Account</u>	<u>Category</u>	<u>Amount</u>
105	West Twin River	61239.53005	Expense	\$5,222.97
106	West Twin River (FB 207.34251)	61239.69999	Fund Bal.	\$5,222.97;

107  
108 and

109  
110 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such  
111 information in the official books of Manitowoc County for the year ended December 31, 2015 and  
112 for the year ending December 31, 2016 as may be required.

Dated this 15th day of March 2016.

Respectfully submitted by the  
Finance Committee

\_\_\_\_\_  
Paul Hansen, Chair

FISCAL IMPACT: Carries over and transfers the amounts specified from the 2015 budget to  
the 2016 budget and amends the 2016 Annual Budget as may be required.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE:

This resolution amends the budget and requires a two thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Bob Ziegelbauer, County Executive

\_\_\_\_\_  
Date



**RESOLUTION APPROVING MANITOWOC COUNTY LAND  
INFORMATION PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the State of Wisconsin established a Land Records Modernization Program in  
2 1989; and

3  
4           WHEREAS, a county that established a Land Information Office and adopted a State  
5 approved land records modernization Plan was able to participate in the Land Records  
6 Modernization Program; and

7  
8           WHEREAS, Manitowoc County established a Land Information Office in 1989, adopted a  
9 State approved Land Records Modernization Plan in 1991, updated the plan in 2000, 2005 and  
10 2011, and has continuously participated in the Land Records Modernization Program; and

11  
12           WHEREAS, the Land Records Modernization Program is now called the Land  
13 Information Program and the Land Records Modernization Plan is now called the Land  
14 Information Plan; and

15  
16           WHEREAS, a Land Information Plan is required for Manitowoc County to continue its  
17 participation in the Land Information Program; and

18  
19           WHEREAS, participation in the Land Information Program will allow Manitowoc County  
20 to retain certain fees and qualify for certain grants; and

21  
22           WHEREAS, the 2013 state budget bill known as Act 20 required counties to update and  
23 submit their Land Information Plans to the Wisconsin Department of Administration every three  
24 years after being approved by the county's Land Information Council; and

25  
26           WHEREAS, the Manitowoc County Land Information Council approved a draft  
27 Manitowoc County Land Information Plan for 2016 - 2018 on December 22, 2015; and

28  
29           WHEREAS, the proposed Manitowoc County Land Information Plan for 2016 - 2018 as  
30 approved by the Manitowoc County Land Information Council has been provided to the County  
31 Board;

32  
33           NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
34 Supervisors approves the Manitowoc County Land Information Plan for 2016 - 2018.

Dated this 15th day of March 2016.

Respectfully submitted by the  
Finance Committee

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Paul Hansen, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**RESOLUTION APPROVING LAND AND WATER RESOURCE MANAGEMENT PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Wisconsin Stat. ch. 92 requires counties to develop a Land and Water  
2 Resource Management Plan; and

3  
4           WHEREAS, the Land and Water Resource Management Plan fosters and supports a  
5 locally led process that improves decision-making, streamlines administrative and delivery  
6 mechanisms, and better utilizes local, state, and federal funds to protect a County's land and water  
7 resources; and

8  
9           WHEREAS, Manitowoc County has developed a Land and Water Resource Management  
10 Plan after taking into consideration existing resource management plans, current state mandates,  
11 Manitowoc County ordinances, and the priority concerns of Manitowoc County residents and local  
12 natural resource professionals; and

13  
14           WHEREAS, the Manitowoc County Land and Water Resource Management Plan that has  
15 been developed will serve as a guide to Manitowoc County departments, state and federal  
16 agencies, citizens, and organizations when targeting their resources to protect and improve  
17 Manitowoc County's natural resources; and

18  
19           WHEREAS, a copy of the Manitowoc County Land and Water Resource Management  
20 Plan has been provided to the Manitowoc County Board of Supervisors;

21  
22           WHEREAS, the Manitowoc County Land Conservation Committee recommends that the  
23 Manitowoc County Board adopt the Manitowoc County Land and Water Resource Management  
24 Plan as presented;

25  
26           NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
27 Supervisors adopts the Land and Water Resource Management Plan as presented as a blueprint for  
28 an effective land and water program for Manitowoc County; and

29  
30           BE IT FURTHER RESOLVED that the Land Conservation Committee/Natural Resources  
31 and Education Committee and the Soil and Water Conservation Department serve as the facilitator  
32 and lead agency in implementing and updating the Manitowoc County Land and Water Resource  
33 Management Plan.

Dated this 15th day of March 2016.

Respectfully submitted by the  
Land Conservation Committee/Natural  
Resources and Education Committee

\_\_\_\_\_  
Catherine Wagner, Chair

FISCAL IMPACT: Approval of the Plan qualifies Manitowoc County for grant funds from DNR and DATCP.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**RESOLUTION AUTHORIZING ADDITIONAL SHERIFF'S DEPARTMENT STAFFING  
(Registered Nurse)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, an increased population in the Manitowoc County jail requires that priority be  
2 given to filling vacant correctional officer positions as quickly as possible; and  
3

4           WHEREAS, an increase in the number and complexity of medical issues in the Manitowoc  
5 County jail has caused an increased need for nursing hours; and  
6

7           WHEREAS, providing medical care within the confines of the Manitowoc County jail is  
8 less expensive than having to transport inmates for required medical care; and  
9

10          WHEREAS, the existing .20 full-time-equivalent licensed practical nurse position for the  
11 Manitowoc County jail will become vacant on April 1, 2016; and  
12

13          WHEREAS, eliminating the .20 full-time-equivalent licensed practical nurse position and  
14 replacing it with a 1.0 full-time-equivalent registered nurse position for the Manitowoc County jail  
15 will provide the additional nursing hours required;  
16

17          NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
18 Supervisors eliminates the .20 full-time-equivalent licensed practical nurse position in the  
19 Sheriff's Department effective April 1, 2016; and  
20

21          BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors  
22 authorizes an additional 1.0 full-time-equivalent registered nurse in the Sheriff's Department; and  
23

24          BE IT FURTHER RESOLVED that the new 1.0 full-time-equivalent registered nurse  
25 position will be filled in accordance with the county's personnel policies; and  
26

27          BE IT FURTHER RESOLVED that two vacant correctional officer positions will be filled  
28 prior to hiring the new 1.0 full-time-equivalent registered nurse; and  
29

30          BE IT FURTHER RESOLVED that the 2016 budget is amended accordingly and that the  
31 Comptroller/Auditor is directed to record such information in the official books of the County for  
32 the year ending December 31, 2016 as may be required.

Dated this 15th day of March 2016.

Respectfully submitted by the  
Personnel Committee

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Kevin Behnke, Chair

FISCAL IMPACT: The \$51,000 cost for the remaining portion of 2016 was included in the 2015 to 2016 carryover resolution.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire Manitowoc County Board of Supervisors. Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date











**ORDINANCE REPEALING MANITOWOC COUNTY CODE § 4.13(3x)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County adopted Manitowoc County Code § 4.13(3x) on December  
2 16, 2008 for the purpose of establishing a fee to process applications and issue photographic  
3 identification to those officers who have retired from the Manitowoc County Sheriff’s Department  
4 and are qualified to carry a concealed weapon in accordance with 18 U.S.C. § 926C; and

5  
6 WHEREAS, the safety of Manitowoc County law enforcement personnel, both active and  
7 retired, is of the paramount concern to Manitowoc County; and

8  
9 WHEREAS, allowing retired Manitowoc County law enforcement officers the ability to  
10 readily meet the requirements of 18 U.S.C. § 926C will assist in providing security for retired  
11 officers; and

12  
13 WHEREAS, even though the Sheriff will no longer charge a fee, the Sheriff will continue to  
14 process applications and issue photographic identification to those officers who have retired from  
15 the Manitowoc County Sheriff’s Department and are qualified to carry a concealed weapon in  
16 accordance with 18 U.S.C. § 926C; and

17  
18 WHEREAS, the Manitowoc County Public Safety Committee concurs with the Sheriff’s  
19 recommendation that Manitowoc County Code § 4.13(3x) be repealed;

20  
21 NOW, THEREFORE, the Manitowoc County Board of Supervisors does ordain as follows:

22  
23 Manitowoc County Code § 4.13(3x) is repealed in its entirety.

Dated this 15th day of March 2016.

Respectfully submitted by the  
Public Safety Committee

\_\_\_\_\_  
Rick Henrickson, Chair

FISCAL IMPACT: Indeterminable.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive Date



**RESOLUTION APPROPRIATING \$322,000 FROM THE GENERAL FUND  
UNDESIGNATED AND TRANSFERRING TO THE UW MANITOWOC CAPITAL  
PROJECT FUND FOR ARCHITECTURAL AND ENGINEERING SERVICES AND  
DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM  
PROCEEDS OF BORROWING**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, in January of 2012, the UW-Manitowoc Facility Planning Task Force (“Task  
2 Force”) was created to perform an evidence-based study of the UW-Manitowoc campus facilities  
3 and begin a project to compile, review, and synthesize facility-related data in order to determine  
4 UW-Manitowoc’s future facility needs; and  
5

6           WHEREAS, the Task Force was comprised of members of the UW-Manitowoc Faculty,  
7 UW-Manitowoc Administration, UW-Manitowoc Foundation, UW-Extension, Manitowoc  
8 County Public Works Department, and Manitowoc County Board of Supervisors ; and  
9

10           WHEREAS, the Task Force gathered and reviewed volumes of information ranging from  
11 modern teaching pedagogies and safety guidelines, to the studies of the building systems and  
12 equipment, to energy and space usage; and  
13

14           WHEREAS, the Task Force met regularly over a period of 17 consecutive months,  
15 completing its work in June of 2013 and forwarding the Facilities Task Force Report to the  
16 Manitowoc County Board of Supervisors; and  
17

18           WHEREAS, in the Facilities Task Force Report, the Task Force recommended a proposed  
19 UW-Manitowoc Science and Art Renovation and Infrastructure Upgrade Project (“Project”) to  
20 address the most critical needs of the UW-Manitowoc campus, namely the renovation of the  
21 1962-era science laboratories and classrooms, art department teaching spaces, information  
22 technology facilities, and the 1962-era mechanical infrastructure; and  
23

24           WHEREAS, UW-Manitowoc Faculty hosted numerous tours of the existing campus and  
25 facilities to educate the Manitowoc County Board of Supervisors on the critical facility needs  
26 outlined in the Task Force recommendation; and  
27

28           WHEREAS, preliminary construction cost estimates for the Project are \$5,000,000 with  
29 UW Colleges contributing up to 20% of the needed funds for movable equipment and the  
30 UW-Manitowoc Foundation creating a fundraising campaign to assist in raising capital funds; and  
31

32           WHEREAS, the Manitowoc County Executive’s 2016 budget that was approved by the  
33 Manitowoc County Board of Supervisors laid the foundation for funding the Project in 2017; and  
34

35           WHEREAS, architectural and engineering work must be completed in 2016 in order for  
36 construction to begin on the Project in 2017; and

37  
38 WHEREAS, Bray Architects, the architectural firm commissioned to assist the Task Force  
39 throughout its initial study has submitted a proposal for architectural and engineering services for  
40 the Project; and

41  
42 WHEREAS, Bray Architects is the preferred design firm of the Task Force; and

43  
44 WHEREAS, the Public Works Department, Public Works Committee, and Finance  
45 Committee have investigated the Project, its associated costs, and the proposal for architectural  
46 and engineering services submitted by Bray Architects; and

47  
48 WHEREAS, the Public Works Committee and the Finance Committee recommend that the  
49 Manitowoc County Board of Supervisors appropriate funding for the architectural and engineering  
50 services for the Project in the amount of \$322,000; and

51  
52 WHEREAS, Manitowoc County intends to reimburse the expenditures made for such  
53 architectural and engineering services with the proceeds of tax-exempt bonds or promissory notes  
54 to be issued by Manitowoc County or such other financing mechanism as is approved for the  
55 Project;

56  
57 NOW, THEREFORE, BE IT RESOLVED that the County Board authorizes the  
58 Comptroller to appropriate and transfer \$322,000 from the General Fund Undesignated Fund  
59 Balance to the UW Manitowoc Capital Project Fund to fund architectural and engineering  
60 expenses for the proposed UW-Manitowoc Science and Art Renovation and Infrastructure  
61 Upgrade Project; and

62  
63 BE IT FURTHER RESOLVED that the County officially declares its intent under  
64 Treasury Regulations Section 1.150-2 to reimburse the expenditures made to pay such expenses  
65 from the proceeds of future borrowing and, accordingly, the Comptroller is to return the \$322,000  
66 allocated for the architectural and engineering services to the General Fund Undesignated Fund  
67 from the future borrowing mechanism used to fund the construction of the UW Manitowoc  
68 Science and Art Renovation and Infrastructure Upgrade Project.

Dated this 15th day of March 2016.

Respectfully submitted by the  
Public Works Committee

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Don Weiss, Chair

Finance Committee

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Paul Hansen, Chair

FISCAL IMPACT: Reduces the amount available in the General Fund Undesignated account by the \$322,000 transfer until such time as the monies are returned to the Fund.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire Manitowoc County Board of Supervisors. Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date

