

**ORDINANCE AMENDING MANITOWOC COUNTY CODE SECTION 2.4(11)(b)
(BOARDS, COMMISSIONS, AND COMMITTEES)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code § 2.4 creates the boards, commissions, and
2 committees that are authorized or required by Wisconsin Statutes or the Manitowoc County Code;
3 and
4

5 WHEREAS, Section 2.4(11)(b) of the Manitowoc County Code provides the makeup of the
6 Expo-Ice Center Board; and
7

8 WHEREAS, under the current Manitowoc County Code § 2.4(11)(b), the Expo-Ice Center
9 Board is to consist of 21 members, including one County Board Supervisor from the Public Works
10 Committee, one other supervisor from any committee, and 19 citizen members; and
11

12 WHEREAS, having an additional member of the Manitowoc County Board of Supervisors
13 on the Expo-Ice Center Board helps ensure that the Expo-Ice Center Board has adequate
14 representation of officials directly elected by the residents of Manitowoc County; and
15

16 WHEREAS, Manitowoc County does not desire to increase the overall size of the Expo-Ice
17 Center Board and accordingly the number of citizen members would have to be reduced by one to
18 accommodate the additional County Board Supervisor;
19

20 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does
21 ordain as follows:
22

23 Manitowoc County Code § 2.4(11)(b) is amended as follows:
24

25 (b) Membership. The board will consist of 21 members, including ~~one~~ county
26 supervisor from the Public Works Committee, ~~two~~ other county supervisors from any
27 committee, and ~~19~~18 citizen members. County board members will serve terms
28 concurrent with their term of office. Citizen members will serve staggered 3-year
29 terms. Members will be appointed by the county executive, subject to confirmation
30 by the county board.

Dated this 26th day of April 2016.

Respectfully submitted by

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Jim Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION APPROPRIATING UP TO \$120,000 FROM THE GENERAL FUND
UNDESIGNATED AND TRANSFERRING TO THE EXPO SPECIAL REVENUE FUND
FOR CONSTRUCTION OF A NEW MULTI-PURPOSE BARN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Expo Center an integral component of Manitowoc
2 County Government and an asset to all citizens of Manitowoc County; and
3

4 WHEREAS, the Manitowoc County Expo Center is the home of the annual Manitowoc
5 County Fair as well as numerous other events, including youth-centered activities, agricultural
6 activities, and various expositions and draws an average of 156,000 patrons annually; and
7

8 WHEREAS, the economic impact of the Expo Center to Manitowoc County, as identified
9 in the 2009 Vandewalle Associates study commissioned by the City of Manitowoc is \$6,900,000
10 annually; and
11

12 WHEREAS, in May of 2015, it was discovered that the majority of the structural wooden
13 support poles in the Walters building beef & swine barn were rotted to the point of making the
14 building structurally compromised and unfit for occupancy; and
15

16 WHEREAS, a structural engineer was commissioned to design repairs to the structural
17 poles and estimates were compiled that made repairing or replacing the structural poles financially
18 unachievable; and
19

20 WHEREAS, the building was condemned and demolished before the 2015 County Fair so
21 a temporary tent at an approximate cost of \$15,000 could be brought in to house livestock during
22 the 2015 County Fair; and
23

24 WHEREAS, for the safety of the public and the livestock, as well as to maintain proper
25 bio-security measures, a permanent pole building barn structure should replace the temporary tent;
26 and
27

28 WHEREAS, Horse-A-Rama Incorporated of Manitowoc County has pledged \$100,000 to
29 help fund a new multi-purpose barn to replace the former Walters building; and
30

31 WHEREAS, Manitowoc County Expo staff, Public Works staff, the UW-Extension
32 Agricultural Agent, and Horse-A-Rama Board members met to design a request for proposal for a
33 new multi-purpose barn that would be disseminated to all qualified builders; and
34

35 WHEREAS, proposals were received from numerous builders and (4) builders were
36 chosen for interviews; and
37

38 WHEREAS, Valley Building Systems was the lowest priced qualified builder at an overall
39 cost of \$315,553 to build a new the multi-purpose barn and has been chosen to be the builder once
40 funding is available; and
41

42 WHEREAS, Horse-A-Rama Incorporated and Manitowoc County Expo submitted a grant
43 request to the West Foundation for funding for the new multi-purpose barn and received a \$62,500
44 grant in March of 2015; and

45
46 WHEREAS, the Manitowoc County Expo Reserve Fund has committed \$45,000 to the
47 Multi-Purpose Barn Building Fund bringing the total construction funds raised to date to
48 \$207,500; and

49
50 WHEREAS, Manitowoc County Expo staff have applied for other grant opportunities and
51 replies are expected to come in throughout 2016, though there is no guarantee any further grant
52 funds will become available; and

53
54 WHEREAS, a contract will need to be signed with Valley Building Systems by April 29,
55 2016 to have the new multi-purpose barn constructed in time for the 2016 County Fair; and

56
57 WHEREAS, the Public Works Department and Public Works Committee of the County
58 Board have investigated the proposed multi-purpose barn project and associated costs, and have
59 recommended to the Finance Committee of the Manitowoc County Board to appropriate funding
60 for the multi-purpose barn construction with an adequate construction contingency in the total
61 amount of \$120,000; and

62
63 WHEREAS, Manitowoc County intends to reimburse the General Fund Undesignated
64 account for the \$120,000 expenditure made for the construction of the multi-purpose barn with
65 proceeds from the sale of certain Manitowoc County Expo Center lands to Meijer Stores Limited
66 Partnership pursuant to that Real Estate Option Contract approved by the Manitowoc County
67 Board of Supervisors on January 26, 2016;

68
69 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
70 Supervisors authorizes the Comptroller to appropriate and transfer \$120,000 from the General
71 Fund Undesignated account to the Expo Special Revenue Fund for funding the multi-purpose barn
72 construction project; and

73
74 BE IT FURTHER RESOLVED that the Comptroller is to return the \$120,000 allocated for
75 the multi-purpose barn construction project to the General Fund Undesignated account from the
76 anticipated future proceeds of the sale of certain Manitowoc County Expo Center lands to Meijer
77 Stores Limited Partnership pursuant to that Real Estate Option Contract approved by the
78 Manitowoc County Board of Supervisors on January 26, 2016.

Dated this 26th day of April 2016.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: Reduces the amount available in the General Fund Undesignated account by the \$120,000 transfer until such time as the monies are returned to the Fund.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING HIGHWAY COMMITTEE TO RECEIVE FEDERAL AND STATE FUNDING

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County owns and operates the Manitowoc County Airport;

2
3 WHEREAS, Manitowoc County desires to maintain and improve the Manitowoc County
4 Airport; and

5
6 WHEREAS, the Department of Transportation, Bureau of Aeronautics is planning and
7 budgeting the following list of proposed improvements using federal or state aid, or both:

- 8
9 • Repair and replace runway and taxiway lighting and circuits;
10 • Perimeter fence repairs;
11 • Helipad construction;
12 • Wildlife site visit and study;
13 • Land acquisition for airport development and runway approaches; and
14 • Any necessary related work.

15
16 and

17
18 WHEREAS, Wisconsin Statutes require a Statement of Project Intentions from airport
19 owners that are contemplating receiving federal or state aid, or both, within the next six years; and

20
21 WHEREAS, the Statement of Project Intentions is used by the Department of
22 Transportation, Bureau of Aeronautics for planning and budgeting purposes and is not a petition
23 for federal or state aid; and

24
25 WHEREAS, the Manitowoc County Highway Committee has reviewed and approved the
26 improvements listed herein and recommends that the Manitowoc County Board of Supervisors
27 approve these projects and funding;

28
29 NOW, THEREFORE BE IT RESOLVED, that the Manitowoc County Board of
30 Supervisors acknowledges that it is contemplating requesting federal or state aid, or both, for the
31 airport improvement projects listed herein.

Dated this 26th day of April 2016.

Respectfully submitted by the
Highway Committee

Rick Gerroll, Chair

FISCAL IMPACT: The tax levy impact will be determined based upon the projects approved and the County's participation percentage associated with those projects. Any necessary budget amendments will be incorporated into the proposed budget or brought separately to the County Board for approval.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION PETITIONING FOR AIRPORT IMPROVEMENT AID AND
DESIGNATING THE SECRETARY OF TRANSPORTATION AS AGENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin is authorized by Wis. Stat. § 114.11 to
2 acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport,
3 and
4

5 WHEREAS, Manitowoc County desires to develop or improve the Manitowoc County
6 Airport, located in Manitowoc County, Wisconsin; and
7

8 WHEREAS, Manitowoc County desires to make a PETITION FOR AIRPORT PROJECT
9 to the Secretary of the Wisconsin Department of Transportation; and
10

11 WHEREAS, airport users have been consulted in formulating the proposed improvements
12 included in this Resolution; and
13

14 WHEREAS, a public hearing was held prior to the filing of this Resolution Petitioning for
15 Airport Improvement Aid in accordance with Wis. Stat. § 114.33(2), as amended, and a transcript
16 of the hearing is to be transmitted with the petition;
17

18 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
19 Supervisors hereby approves a petition for federal or state aid, or both, in the following form:
20

21 The petitioner, desiring to sponsor an airport development project with federal or state aid,
22 or both, in accordance with the applicable state and federal laws, respectfully represents
23 and states:
24

- 25 1. That the airport, which it desires to develop, should generally conform to the
26 requirements for a General Aviation type airport as defined by the Federal Aviation
27 Administration.
28
- 29 2. That the character, extent, and kind of improvements which it desires under the
30 project are as follows:
31
 - 32 • Repair and replace runway and taxiway lighting and circuits;
 - 33 • Perimeter fence repairs;
 - 34 • Helipad construction;
 - 35 • Wildlife site visit and study;
 - 36 • Land acquisition for airport development and runway approaches; and
 - 37 • Any necessary related work.
 - 38
- 39 3. That the airport project, which your petitioner desires to sponsor, is necessary to
40 meet the existing and future needs of the airport.
41

42 and

43

44 BE IT FURTHER RESOLVED that it is recognized that the improvements petitioned for
45 as listed will be funded individually or collectively as funds are available, with specific project
46 costs to be approved as work is authorized, the proportionate cost of the airport development
47 projects described above which are to be paid by Manitowoc County to the Secretary of the
48 Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in
49 trust for the purposes of the project; any unneeded and unspent balance after the project is
50 completed is to be returned to Manitowoc County by the Secretary; Manitowoc County will,
51 subject to available appropriations, make available any additional monies that may be found
52 necessary, upon request of the Secretary, to complete the project as described above; the Secretary
53 shall have the right to suspend or discontinue the project at any time additional monies are found to
54 be necessary by the Secretary and Manitowoc County does not provide the same; in the event
55 Manitowoc County unilaterally terminates the project, all reasonable federal and state
56 expenditures related to the project shall be paid by Manitowoc County; and

57

58 BE IT FURTHER RESOLVED that Manitowoc County is required by Wis. Stat. §
59 114.32(5) to designate the Secretary as its agent to accept, receive, receipt for, and disburse any
60 funds granted by the United States under the federal Airport and Airway Improvement Act, and is
61 authorized by law to designate the Secretary as its agent for other purposes; and

62

63 BE IT FURTHER RESOLVED that the Secretary is hereby designated as Manitowoc
64 County's agent and is requested to agree to act as such in matters relating to the airport
65 development project described above, and is hereby authorized as Manitowoc County's agent to
66 make all arrangements for the development and final acceptance of the completed project whether
67 by contract, agreement, force account, or otherwise; and to accept, receive, receipt for, and
68 disburse federal monies or other monies, either public or private, for the acquisition, construction,
69 improvement, maintenance and operation of the airport; and, to acquire property or interests in
70 property by purchase, gift, lease, or eminent domain under Wis. Stat. ch. 32; and, to supervise the
71 work of any engineer, appraiser, negotiator, contractor, or other person employed by the Secretary;
72 and, to execute any assurances or other documents required or requested by any agency of the
73 federal government and to comply with all federal and state laws, rules, and regulations relating to
74 airport development projects; and

75

76 BE IT FURTHER RESOLVED that Manitowoc County requests that the Secretary
77 provide, pursuant to Wis. Stat. § 114.33(8)(a), that Manitowoc County may acquire the required
78 land or interests in land that the Secretary shall find necessary to complete the aforesaid project;
79 and

80

81 BE IT FURTHER RESOLVED that Manitowoc County agrees to maintain and operate the
82 airport in accordance with the conditions established in Wis. Admin. Code ch. Trans 55, or in
83 accordance with Manitowoc County's assurances enumerated in a Federal Grant Agreement; and

84

85 BE IT FURTHER RESOLVED that the County Executive and the County Clerk are
86 authorized to sign and execute any agency, or other, agreement and Federal Block Grant Owner
87 Assurances authorized by this Resolution.

Dated this 26th day of April 2016.

Respectfully submitted by the
Highway Committee

Rick Gerroll, Chair

FISCAL IMPACT: No tax levy impact and, based on the funding mechanism, no budget modifications are required at this time. If the petition is successful, the county will be eligible for grant funding for land acquisition and necessary work relating to the proposed improvements. Any necessary budget amendments will be brought to the County Board for approval.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION AUTHORIZING 2016-2017 SNOWMOBILE
TRAIL PROGRAM**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Snowmobile Aids Program provides funds for the acquisition,
2 development, and maintenance of public snowmobile trails in eligible counties; and
3

4 WHEREAS, Manitowoc County has completed 43 years of participation in the Wisconsin
5 Snowmobile Aids Program by acquiring, developing, insuring, and maintaining public
6 snowmobile trails in the county in accordance with Wisconsin Department of Natural Resources
7 (“DNR”) standards; and
8

9 WHEREAS, Manitowoc County is eligible to continue its participation in the Wisconsin
10 Snowmobile Aids Program and has budgeted \$62,088.00 for a Snowmobile Trail Program to cover
11 the costs for 248.35 miles of trails; and
12

13 WHEREAS, the Parks Department has provided the County Board with a trail system map
14 showing the 248.35 miles of trails that are included in the Manitowoc County Snowmobile Trail
15 Program;
16

17 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
18 Supervisors approves the trail system map provided by the Parks Department; and
19

20 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby
21 designates the Parks Department as the agency to act on behalf of Manitowoc County in
22 submitting applications for state snowmobile aids for acquisition, bridge rehabilitation,
23 development, insurance, and maintenance costs of Manitowoc County’s public snowmobile trail
24 system; and
25

26 BE IT FURTHER RESOLVED that the Park Director is authorized to sign documents and
27 take the actions necessary to undertake, direct, and complete the 2016-2017 Snowmobile Trail
28 Program; and
29

30 BE IT FURTHER RESOLVED that upon completion of acquisition, development, and
31 redevelopment of the snowmobile trails through the Manitowoc County Snowmobile Trail
32 Program, the trails will be designated as public snowmobile trails; and
33

34 BE IT FURTHER RESOLVED that Manitowoc County will, subject to the limits of funds
35 appropriated for such purposes, provide for adequate maintenance of the trails and facilities that
36 have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail
37 Program in accordance with DNR requirements and funding criteria; comply with state and federal
38 rules for the program; maintain the completed project in an attractive, inviting, and safe manner;
39 keep facilities open to the general public during reasonable hours consistent with the type of
40 facility; and obtain approval in writing from the DNR before any changes are made in the use of
41 the project site.

Dated this 26th day of April 2016.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

FISCAL IMPACT: No tax levy impact \$62,088.00 is included in the 2016 approved budget. The State of Wisconsin reimburses the County the total amount spent on the program.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

