



**MANITOWOC COUNTY
TRANSPORTATION COORDINATING COMMITTEE
MEETING NOTICE**

DATE: Wednesday, February 29th, 2012
TIME: 4:00 p.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Room 300, Manitowoc



The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Approval of annual 5310 report\
5. Approval of annual s.85.21 report
6. Approval of annual New Freedom report
7. Next meeting
8. Adjourn

Date: February 21, 2012

By: Judy Rank, Director, ADRC of the Lakeshore

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



**MANITOWOC COUNTY
TRANSPORTATION COORDINATING COMMITTEE
MEETING NOTICE**

DATE: Wednesday, March 28th, 2012

TIME: 4:30 p.m.

PLACE: County Office Complex, Room 300
4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Approval of semi-annual 5310 report
5. Approval of semi-annual s.85.21 report
6. Approval of annual s.85.21 report
7. Approval of annual New Freedom report
8. Expansion of Transportation Program
9. Next meeting
10. Adjourn

Date: March 21st, 2012

By: Judy Rank, Director, ADRC of the Lakeshore

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
March 28, 2012
Meeting Minutes

The meeting was called to order at 4:35 PM by chair Faye Konen.

Present: Faye Konen, Don Weiss, Shirley Fessler, Don Goeke, Rose Mary Hickman, Frank Hlinak, Steve Roekle, and Donald Vorpahl. Also Present: Linda Grider and Melissa Lyon, Provider Network Assistant w/Lakeland Care District. Excused: Molly Burke, Char Kautzer, and Jim Muenzenmeyer.

Public Input: None

Motion by Frank Hlinak, second by Rose Mary Hickman, to approve the minutes of the previous meeting held on November 3, 2011. Motion carried.

Motion by Frank Hlinak, second by Rose Mary Hickman, to approve the agenda as printed. Motion carried.

The semi-annual 5310 report was distributed and Linda Grider gave an overview of the data depicted. Motion by Don Goeke, second by Rose Mary Hickman, to approve the 5310 semi-annual 5310 report as printed. Motion carried.

s.85.21 semi-annual report was distributed and Linda Grider explained the breakdown of the data and the manner in which the numbers are obtained. Motion by Don Weiss, second by Donald Vorpahl, to approve the s.85.21 semi-annual report as printed. Motion carried.

Annual s.85.21 report distributed, explained, and discussed. Motion made by Shirley Fessler, second by Frank Hlinak, to approve the annual s.85.21 report as printed. Motion carried.

Annual New Freedom report distributed. Linda Grider explained that New Freedom (Section 5317) funds support the Mobility Manager position. Official notification has not yet been received, but is likely that New Freedom funding will continue in 2012. Motion made by Frank Hlinak, second by Don Weiss, to approve the annual New Freedom report as printed. Motion carried.

Expansion of the volunteer transportation program was shared. Discussion followed.

Reappointment of committee membership to be confirmed in April 2012.

There being no other business, Steve Roekle made motion to adjourn the meeting, second by Rose Mary Hickman. Motion carried. The meeting adjourned at 5:15 PM.

The next meeting will tentatively take place in June 2012.

Respectfully submitted

Shirley Fessler



**MANITOWOC COUNTY
TRANSPORTATION COORDINATING COMMITTEE
MEETING NOTICE**

DATE: Wednesday, May 30th, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Office Complex, Room 300
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Election of officers
5. Section 5310 semi-annual report
6. Purchase of transportation car
7. Increased volunteer needs
8. Out of county wheelchair transport
9. Next meeting
10. Adjourn

Date: May 23rd, 2012

By: Judy Rank, Director, ADRC of the Lakeshore

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
May 30, 2012
Meeting Minutes

The meeting was called to order at 4:30 PM by Don Weiss

Present: Jim Baumann, Shirley Fessler, Don Goeke, Frank Hlinak, David Osterloth, Steve Roekle, and Don Weiss.

Also Present: Linda Grider and Melissa Lyon, Provider Network Assistant w/Lakeland Care District, and Judy Rank.

Excused: Molly Burke, Rose Mary Hickman, Jim Muenzenmeyer, and Donald Vorpahl.

Correspondence: Judy Rank read a letter that was forwarded to her from Bob Ziegelbauer on Wednesday, May 30, 2012 from LogistiCare. The letter served as an invitation to the Aging & Disability Resource Center of the Lakeshore to contract with them in providing medical transport services to Medicaid (MA) clientele within the county. Mrs. Rank provided an overview of LogistiCare to the new members present at this meeting.

Public Input: None

Motion by Frank Hlinak, second by Don Goeke, to approve the minutes of the previous meeting held on March 28, 2012. Motion carried.

Motion by Frank Hlinak, second by Steve Roekle, to approve the agenda as printed. Motion carried.

Judy Rank explained the history, purpose, power, and duties of the Transportation Coordinating Committee. Linda Grider distributed the By-Laws to new committee members.

Frank Hlinak nominated Don Weiss as TCC Chair, second by Jim Baumann, closed by Don Goeke. By unanimous vote, Don Weiss was elected Chairperson of the TCC.

Frank Hlinak nominated Jim Baumann as Vice Chair, second by Don Weiss, closed by Don Goeke. By unanimous vote, Jim Baumann was elected Vice Chair of the TCC.

Frank Hlinak nominated Shirley Fessler as Secretary, second by Jim Baumann, closed by Don Goeke. By unanimous vote, Shirley Fessler was elected Secretary of the TCC.

The semi-annual 5310 report was distributed and Judy Rank gave an overview of the data depicted in the report. Motion by Jim Baumann, second by Frank Hlinak, to approve the 5310 semi-annual report as printed. Motion carried.

Judy Rank discussed the purchase of 2012 Chevrolet Impala purchased to assist in the expansion of the volunteer transportation program. Mrs. Rank discussed the advantages of transport via sedan versus Dodge Caravans.

Transportation Coordinating Committee

May 30, 2012

Meeting Minutes

The increased need for volunteer drivers was discussed. Judy Rank explained that this need is due to increased demand placed on the ADRC by Lakeland Care District clients medical transport needs that other local county providers are unable to accommodate.

Linda Grider shared the fact that 3 of the volunteer drivers currently work with wheelchair transport on a regular basis. Two of the volunteers also devote time to Aurora Medical Center as drivers. One volunteer also devotes time to HFM/CR Mobility as a driver.

Motion by Steve Roekle, second by Don Goeke, to look further into volunteer driver training for out of county wheelchair transport. Motion carried.

The next meeting will take place within the next quarter; the specific date is yet to be determined.

There being no other business, Jim Baumann made motion to adjourn the meeting, second by Frank Hlinak. Motion carried.

Meeting adjourned at 4:45 PM.

Respectfully submitted

Shirley Fessler



**MANITOWOC COUNTY
TRANSPORTATION COORDINATING COMMITTEE
MEETING NOTICE**

DATE: Wednesday, August 15, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Office Complex
4319 Expo Drive, Room 300, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Roll call
2. Previous minutes
3. Correspondence
4. Public input
5. Approval of agenda as printed
4. s.85.21 Semi-annual report (discussion and possible action)
5. New Freedom grant report (discussion and possible action)
6. Next meeting
7. Adjourn

Date: August 6, 2012

Don Weiss, Chairperson
By: Judy Rank, Director, ADRC of the Lakeshore

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
August 15, 2012
Meeting Minutes

The meeting was called to order at 4:05 PM by Chairperson, Don Weiss

Present: Jim Baumann, Molly Burke, Shirley Fessler, Frank Hlinak, Jim Muenzenmeyer David Osterloth, and Steve Reokle. Also Present: Linda Grider

Excused: Don Goeke, Rose Mary Hickman, Donald Vorpahl, and Judy Rank

Motion by Frank Hlinak, second by Jim Baumann, to approve minutes of the previous meeting held on May 30, 2012. Motion carried.

Correspondence: Linda Grider shared information received via email from WisDOT regarding Manitowoc County's 5310 grant application for Cycle 37-38. Ms. Grider stated that the email, received on 8/5/12 was informing the county that its application had scored sufficiently high to receive a grant for the 3 replacement vehicles that were requested. The pending award is currently undergoing a higher-level review and it's expected that an official award letter will be received in the near future. This email was sent by Mr. Steve Hirshfeld, 5310 Grant Program Manager with Wisconsin Department of Transportation.

Public Input: None

Motion by Frank Hlinak, second by Jim Baumann, to approve the agenda as printed. Motion carried.

The semi-annual s.85.21 report was distributed and Linda Grider provided an overview and explanation of the data depicted in the report. Motion by Jim Baumann, second by Molly Burke, to approve the s.85.21 report and be submitted to WisDOT as printed. Motion carried.

The first and second quarter New Freedom (5317) reports were distributed and Linda Grider provided an explanation as to the new format of the report and the data depicted in the reports. Motion by Frank Hlinak, second by David Osterloth, to approve both quarterly reports to be submitted to WisDOT as printed. Motion Carried.

Motion by Molly Burke, second by Jim Muenzenmeyer, to approve Linda Grider to apply for New Freedom funding for the FY2013- in continuation of funding to support Mobility Manger position. Motion carried.

The next meeting is scheduled for October 3, 2012 at 4:00 PM at the Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc, WI.

There being no other business, Jim Baumann made motion to adjourn the meeting, second by Don Weiss. Motion carried.

Meeting adjourned at 4:30 PM.

Respectfully submitted

Shirley Fessler



**MANITOWOC COUNTY
TRANSPORTATION COORDINATING COMMITTEE
MEETING NOTICE**

DATE: Wednesday, November 28, 2012

TIME: Will meet immediately following completion of the 4:00 p.m. s.85.21 Public Hearing Meeting

PLACE: Manitowoc County Office Complex
Room 300, 4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll Call
2. Previous minutes
3. Correspondence
4. Public input
5. Approval of agenda as printed
6. s.85.21 Specialized Transportation Assistance 2012 Application (discussion and possible action)
7. Next meeting date
8. Adjourn

Date: November 19, 2012

Don Weiss, Chairperson

By: Judy Rank, Director, ADRC of the Lakeshore

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
November 28, 2012
Meeting Minutes

The meeting was called to order at 4:25 PM by Chairperson, Don Weiss.

Present: Jim Baumann, Molly Burke, Shirley Fessler, Don Goeke, Rose Mary Hickman, Frank Hlinak, Jim Muenzenmeyer, David Osterloth, Steve Reokle, Donald Vorpahl, and Don Weiss.

Also Present: Linda Grider and Judy Rank

Motion by Frank Hlinak, second by Jim Baumann, to approve minutes of the previous meeting held on August 15, 2012. Motion carried.

Correspondence: Judy Rank shared information regarding LogistiCare's decision to cease its contract with the State of Wisconsin Department of Health Services (DHS) for non-emergency medical transportation (NEMT) to Medicaid and BadgerCarePlus members. A Q&A form provided by DHS on 11/26/12 was distributed and discussed. February 17, 2013 is slated as LogistiCare's final day of service; however, a spokesperson for the organization has stated that service will continue beyond the 90 day period until new provider and contractual agreement has been reached.

Linda Grider shared information received via e-mail at 3:38pm on 11/28/12 stating that the Wisconsin Association of Mobility Managers (WAMM) will be co-sponsoring a stakeholders meeting taking place at the ADRC of Portage County, 1519 Water Street, Stevens Point on Friday, November 30, 2012. WAMM board members will be compiling a list of suggestions for DHS when they rerelease the request for proposal (RFP) for a new NEMT broker.

Public Input: None

Motion by Frank Hlinak, second by David Osterloth, to approve the agenda as printed. Motion carried.

The 2013 s.85.21 budget summary was distributed and Judy Rank provided an overview and explanation of the four programs funded with s.85.21 monies. Discussion took place regarding a \$14,000.00 reduction in funds for 2013 due to census information changes in 2010. Judy Rank explained that rider rates have not increased in numerous years; but, an increase of just \$.50 would generate approximately \$10,000.00 toward the deficit in s.85.21 funding to Manitowoc County specialized transportation programs in 2013. Motion by Don Weiss, second by Jim Bauman, approving the ADRC to enter into negotiation regarding possible fare increases with Managed Care Organization/Lakeland Care District. The motion to enter into negotiation was voted on and was unanimously approved. Motion carried.

The next meeting is scheduled for February 20, 2013 at 4:00 PM at the Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc, WI. The committee reserves the right to call an emergency meeting regarding possible action plan as WI transitions from LogistiCare.

There being no other business, Frank Hlinak made motion to adjourn the meeting, second by Jim Muenzenmeyer. Motion carried.

Meeting adjourned at 4:50 PM.

Respectfully submitted,

Shirley Fessler