



**MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING NOTICE**

DATE: June 19, 2012

TIME: 10:00 a.m.

PLACE: Manitowoc County Communications and Technology Building
Conference Room 016 (basement)
1024 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (call to order, roll call, approve agenda and minutes, correspondence)
2. Public input
3. County Retained Fee/Grant Report
4. Register of Deeds report
5. GIS Office report
6. L.I.C. membership
7. Adjournment

Date: June 11, 2012

Preston Jones
Register of Deeds and Land Information Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING MINUTES OF JUNE 19, 2012

The meeting was called to order by Chair Preston Jones at 10:04 a.m. in the Manitowoc County Communication and Technology Building, 1024 South 9th Street, Manitowoc.

Members present: Preston Jones, Supervisor Catherine Wagner, Cathy DeLain, Jeffrey DeZeeuw, and Steven Kipping. Cheryl Duchow, Nancy Crowley, Tami Thompson, and Sue Krcma were excused.

Catherine Wagner was introduced as the County Board representative on the Land Information Council (LIC). She replaces Donald Markwardt. Steven Kipping and Jeffrey DeZeeuw introduced themselves to Catherine.

No members of the public were present.

A motion to approve the minutes from the June 21, 2011 meeting was made by Jeffrey DeZeeuw and seconded by Steven Kipping. The motion carried.

Preston Jones presented the "County Retained Fee/Grant Report" covering funds collected and spent under s. 59.72(5), Wis. Stats. from January 1, 2011 through December 31, 2011. Land Information Plan citations were given for each project. During the reporting period we spent \$22,527 less on land records modernization than we collected in recording fees. A motion to approve the report was made by Steven Kipping and seconded by Jeffrey DeZeeuw. The motion carried. Preston Jones will send the report to the State Department of Administration.

Preston Jones updated the LIC on the scanning project in the Register of Deeds office. All the red books and CSMs in Volumes one through twelve have been back-scanned. Redaction of Social Security numbers from images viewable over the Internet was completed last week. The Register of Deeds office is now getting quotes from Deketo and Dorton Technology for indexing the images. A new virtual server was purchased and the Deketo software was updated. Deketo is now able to remote into the server for maintenance purposes.

Peggy Armstrong has worked as a Limited Term Employee in the GIS Office for the last seven years. She has accepted a new position with Bay Title. There are no immediate projects requiring a replacement; however, there is no longer any backup in the GIS Office. Over the next twelve months Cathy DeLain will be working on upgrading all GIS desktop and Internet software to the latest version. This will include a redesign of the GIS websites. A new virtual server was purchased to host the new websites.

Two year terms for the citizen members of the LIC expire in August. Bob Ziegelbauer will be asked to replace Jeffrey DeZeeuw with Colin Rayford for the surveyor's position and Steven Kipping with Michelle Yanda as the public member on the LIC. Cathy DeLain will contact Tami Thompson, our realtor member, for help in finding someone to fill that position. Steven Kipping, Jeffrey DeZeeuw, Marlene Revolinsky, and Donald Markwardt were thanked for their service on the LIC.

The next LIC meeting will be scheduled when needed.

A motion to adjourn was made by Jeffrey DeZeeuw and seconded by Catherine Wagner at 10:34 a.m. The motion passed.

Respectfully submitted,
Cathy DeLain
Manitowoc County GIS Coordinator