



MANITOWOC COUNTY BOARD OF HEALTH

DATE: January 13, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. Department of Agriculture contract, fees and ordinance changes
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Healthiest Manitowoc County 2010 Report to the Community
 - B. Healthiest Manitowoc County 2020 Health Priorities
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: January 6, 2011

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Board of Health
Minutes
Thursday, January 13, 2011

Attendance: A. Schneider, R. Vogel, J. Panosh, S. Fessler, F. Rodriguez, M. Capodice, M. Frozena, and T. Nelson. Excused: R. Metzger. Also present: James Blaha, Amy Wergin, and Paulette Mach.

The January Board of Health meeting was called to order at 5:03pm by Chairman Schneider. The minutes of the previous meeting were approved on a motion by J. Panosh and seconded by R. Vogel. The agenda was approved as mailed on a motion by S. Fessler and seconded by J. Panosh. No public input.

WIC Director Report: Case load for December ended 1432, lower than contracted. We worked with other WIC programs to do advertising on WIXX. Hopefully this will increase caseload. We are doing some renovations of the clinic area. During the summer we had a group come and review customer service, they made recommendations and we were able to use the money for some renovations that will be completed in the next month. Additional funds had to be used for infrastructure; our dollars were spent on furniture and paint. The state is looking at Electronic Benefit Transfer. Recipients would receive a "credit card" that could be swiped rather than the paper we currently use.

Health Officer Report: The DPH has notified us that we will not be able to license and inspect the establishments in Kewaunee County. We are now investigating become agents for the Department of Agriculture Trade and Consumer protection to license and inspect retail food establishments in Manitowoc County. To do this we need a letter of commitment from the Board of Health and the County Executive by February 1. In addition we need to set a fee schedule for retail foods and adopt ATCP rules. A motion was made by Joe Panosh seconded By R. Vogel to support the Health Department becoming an agent of the State Department of Agriculture, Trade and Consumer Protection for retail foods. Motion carried.

Joe asked if we had received any information on the increase payment from the state for the Radiation Protection services. We have not received any additional information.

The Healthiest Manitowoc County 2010 report to the community was distributed to the Board.

The preliminary Healthiest Manitowoc County 2020 priorities are:

- ✓ Access to Health Services for Low-Income, MA, Uninsured and Underinsured
- ✓ Alcohol and Other Drug/Tobacco/Prescription Drug Abuse
- ✓ Healthy Growth and Development – Prenatal to 5 – Assuring Readiness for School and Parent Education and Support
- ✓ Injury Prevention
- ✓ Oral Health
- ✓ Physical Activity and Nutrition

Other issues identified that may be addressed by HMC 2020 or others in the community are:

- ✓ Jobs that Pay a Living Wage
- ✓ Mental Health
- ✓ Violence and Crime

The meeting was adjourned at 530 pm on a motion by J. Panosh, seconded by S. Fessler. The next meeting will be February 10.

Respectfully submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: March 10, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. Department of Agriculture contract, fees and ordinance changes
 - B. Quality Improvement in Public Health
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Communicable Disease Report
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: March 2, 2011

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Board of Health
Minutes
Thursday, March 10, 2011

Attendance: S. Fessler, A. Schneider, R. Vogel, J. Panosh, M. Frozena, and R. Metzger.
Excused: T. Nelson, F. Rodriguez, and M. Capodice. Also present: J. Blaha, A. Wergin, L. Kaminski, and C. Redo

The meeting was called to order at 505pm by Chairman Schneider.

A motion to approve the minutes of the January meeting was made by S. Fessler and seconded by R. Vogel. Motion carried. A motion to approve the agenda was made by J. Panosh and seconded by M. Frozena. Motion carried.

Public Input: none

DATCP: We have not received any formal response from DATCP regarding the Retail Food Licensing contract, the contact said we looked good but they are wondering when we will enact the ordinance. Fees will be current state plus 10% that is due back to the state as an agent, the net will be \$23,000 in revenue.

Department of Health Services notification of review of inspection: We have met all our goals.

Quality Improvement in Public Health: Information shared with the board on the Quality Improvement 2011 Profile Report. The report provides a baseline for where we are and what we should work on to move forward. It is quite complex but will be beneficial to internal improvement. Jim discussed the Plan Do Study Act process. Our first project was website improvement; we are temporarily stalled but will continue work.

Bath Salts and K2 designer drug information was distributed to the board. There are places in Wisconsin where "bath salts" are being sold. 248 cases have been reported to the state poison control centers.

Communicable disease report: Provisional 2010 data was shared with the Board. We are at similar rates as 2009. For 2011, the number of Hepatitis C cases is up by a large amount. We are investigating a cluster involving individuals ages 21-35.

WALHDAB meeting report: DNR spill reporting; when manure is spread and it ends up in the water (surface or ground) it is considered a spill.

The next meeting of the Board of Health will be Thursday April 14 at 5pm. (R. Metzger will be out of town.) A motion to adjourn the meeting at 530pm was made by S. Fessler and seconded by J. Panosh. Motion carried.

Respectfully submitted,
Shirley Fessler
Secretary

Board of Health Minutes
Thursday, April 14, 2011

Attendance: Shirley Fessler, Joe Panosh, Randy Vogel, Andy Schneider, Mary Jo Capodice, Frank Rodriguez, Todd Nelson, and Michelle Frozena. Excused: Rita Metzger
Also attending: Amy Wergin, James Blaha, and Julie Reimer

The meeting was called to order at 5pm by Chairman Schneider. The minutes of the previous meeting were approved on a motion by J. Panosh, seconded by S. Fessler. The amended agenda was approved on a motion by J. Panosh, seconded by F. Rodriguez.

Public Input: Shirley Fessler of Manitowoc spoke on a bill about to be circulated in the legislature to allow the sale of raw milk. There are dangers to drinking raw milk, specifically illness and economic problems for dairy farmers if people become ill from drinking raw milk. Groups opposed to the legislation include veterinarians, farmers and public health. There are huge implications for the dairy industry. It is important that everyone speak with their legislators to assure this legislation is not passed.

Health officers report:

County Health Rankings information was shared with the Board. Our ranking continues to fall; there is not one single health issue that is causing the decline.

2010 annual report was distributed. Highlights include the HMC 2010 report that they met some of our County goals, we will discuss next month or you can send questions to Jim.

DATCP contract and fees: We have received the DATCP Retail Food Contract. It has been reviewed by the Corporation Counsel and the Health Officer. Staff recommends that the licenses fees be set at the current DATCP schedule plus the 10% state charge for administering the program. A motion was made by J. Panosh, seconded by F. Rodriguez to enter into the contract with DATCP for retail food licensing, adopt ATCP75 rules into Manitowoc County Ordinance, and fee schedule as proposed. Motion carried.

Access to Health Care Community Health Improvement Committee: Amy Wergin reported that a community committee has been formed to investigate opening a Federally Qualified Health Center in Manitowoc County. The clinic would serve low income, uninsured, and Medicaid recipients. FQHC status allows for a higher reimbursement rate and an administration grant with a higher level of service required.

WIC report: WIC caseload for March was 1437, an increase of 32 participants from February (1405) caseload. Contracted caseload is 1693. WIC's caseload statewide has been declining. Our WIC project will be collaborating with the UWGB Dietetic Internship Program for the 2011/2012 school year. We will have 2 dietetic interns; one intern in the fall for 3 weeks and one intern in the spring for 3 weeks. Farmer's Market WIC vouchers will be starting in June. Per directive from USDA the Wisconsin WIC Farmer's Market coordinator would like to see the WIC redemption rates increase this

year. 2010 numbers showed that statewide redemption was 50%. Northeast Wisconsin was 53% and Manitowoc County was 66% redemption. As in previous years WIC staff will post farmer's market information and screen families for previous use of vouchers.

Next meeting will be May 12 at 5pm.

A motion to adjourn was made by R. Vogel at 535pm, seconded by S. Fessler. Motion carried.

Respectfully Submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY
AMENDED BOARD OF HEALTH

DATE: April 14, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. County Health Rankings
 - B. 2010 Health Department Annual Report
 - C. *Department of Agriculture, Trade & Consumer Protection Agreement and Fees*
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. HMC 2020 Health Care Access Committee
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: April 14, 2011
Amended: April 13, 2011

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY

AMENDED BOARD OF HEALTH

DATE: May 12, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. County Health Rankings
 - B. 2010 Health Department Annual Report
 - C. Contract with the Department of Agriculture
 - D. *Ordinance amending Manitowoc County Code Chapter 7 (Retail Food Establishments)*
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Family Foundations Grant
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: May 5, 2011

Amended: May 10, 2011

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health
Meeting Minutes
Thursday, May 12, 2011

Attendance: Andy Schneider, Shirley Fessler, Joe Panosh, Mary Jo Capodice, Michelle Frozena, Rita Metzger, Randy Vogel, and Frank Rodriguez.
Also in attendance: James Blaha, Amy Wergin, and Lynne Kaminski

The meeting was called to order by Chairman Schneider at 5:00 pm.

The minutes of the previous meeting were approved on a motion by R. Vogel, seconded by M. Frozena.

The agenda was approved as amended on a motion by J. Panosh, seconded by R. Vogel.

Public Input: none

Health Officer's Report: We will have a summer intern to assist with Environmental Health projects. Summer Beach testing will be done by EPA, including three sensors that continuously measure water conditions, also meteorological conditions and additional water testing to create a model for Red Arrow Beach. The usual testing will be done by UWO. Additional testing and beach survey is being done by GLRI to assist to determining how to improve beach quality.
County Health Ranking: The official report was distributed to Board Members. We have slowly lost ground in the rankings, partially due to loss of local health department staff capacity.

Contract with Dept of Ag: We have a signed contract for retail food.

Ordinance Amending Manitowoc County Code Chapter 7: Retail Food

Establishments: A motion was made by S. Fessler, seconded by R. Metzger to approve the ordinance amending the Manitowoc County Code Chapter 7, retail food establishments. Motion carried.

Family Foundations Grant: Health Department is applying for the Family Foundations Grant for Manitowoc County to provide home visitation services in collaboration with Lakeshore CAP.

WIC Report: Caseload for April was 1407, down from March 1437. The state has received the grant award for 2011 but no information on our budget amount for 2011, hopefully we will know by the end of May.

The Deputy Administrator of the Division of Public Health attended the WALHDAB regional meeting to discuss state public health issues with Health Officers and

Board members. There have been many retirements at the state. There are currently 45 vacant positions at DPH.

The next meeting is scheduled for June 9.

A motion was made by J. Panosh, seconded by M. Frozena to adjourn the meeting at 5:35pm.

Respectfully submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: June 9, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. Beach Water Quality Testing for 2011
 - B. Summer Intern
 - C. Animal Bite Cases and Reporting
 - D. Human Health Hazards
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Family Foundations Grant
 - B. Communicable Disease Report
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: June 1, 2011

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health
Meeting Minutes
Thursday, June 09, 2011

Attendance: Shirley Fessler, Andrew Schneider, Randy Vogel, Frank Rodriguez, Michele Frozena, Joe Panosh, Todd Nelson, and Rita Metzger.
Also: Amy Wergin, James Blaha, and Marie Carter

The meeting was called to order by Chairman Schneider at 5:02pm.

The minutes of the previous meeting were approved on a motion by Shirley Fessler, seconded by Joe Panosh. There were no additions to the agenda. A motion was made by Todd Nelson and seconded by Frank Rodriguez to approve the agenda as sent. Motion carried. No public input.

Health Officer's Report:

Beach Water Quality Testing: EPA is gathering information to construct a predictive model for Red Arrow Park Beach and the Manitowoc River this beach season. Three devices have been placed on the lake bottom to monitor water conditions. There is also testing of the regular beach site and sanitary surveys being conducted at various beaches. This is a first step to evaluate beaches and study if redesigning of beaches and tributaries can lessen the bacterial load in swimming areas.

Summer Intern: Marie Carter is our summer intern and will be working on environmental health issues.

Animal Bite Cases and Reporting: There have been many reports this summer. We had one case where the owner of a doggie day care was bitten by several of her charges, but she was unsure of which dog bit her so we issued quarantine orders for all 18 dogs. We are also dealing with a dog with multiple incidents. Dr. Nelson reported that someone was bit by a muskrat at Silver Lake Park.

Human Health Hazards: We have had more calls on unfit dwellings and human health hazards. Jim distributed pictures of a home with multiple animals, hoarding and lack of water and electricity. The home was declared unfit for human habitation. There have been two others inspected this week and several others in the county that will be investigated.

Public Health Nurse Manager Report:

Manitowoc County did not receive the Family Foundations Home Visitation Grant. The lack of this funding puts the Lakeshore CAP Home Visitation Program in jeopardy.

Communicable Disease Report: Amy Wergin reported that the number of reported communicable diseases year to date January to May is up 50 reports over last year from 137 to 187. The majority of the increase is Hepatitis C (up 20), and Chlamydia and Gonorrhea (up 19). Most of the new Hepatitis C cases are part of our outbreak and is resulting in the need for additional nursing time for investigation and follow-up. We have over 150 contacts to follow for the outbreak.

WIC Report

We have been notified of the 2011 Budget and Case load. Our new amount is \$306,024 plus Farmer's Market \$2,282 for a total of 308,306. Caseload was changed to 1482. Caseload for May was 1413. The Farmer's Market program began June 1. Eligible families receive \$15.00 in WIC vouchers to use to purchase fruits and vegetables at the Farmer's Markets.

The next meeting is scheduled for August 11 at 5pm; we will only meet in July if needed.

A motion to adjourn was made by Randy Vogel, seconded by Michelle Frozena at 5:35 p.m. Motion carried

Respectfully submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: August 11, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. 2012 Budget
 - B. Summer Intern
 - C. Public Health Preparedness for 2012
 - D. Human Health Hazards
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Mental Health Task Force
 - B. Manitowoc County Partnership for Children
 - C. Hepatitis C Outbreak
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: August 4, 2011

[By: James J Blaha, Health Officer]

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Manitowoc County Board of Health
Minutes
August 11, 2011

Attendance: Shirley Fessler, Mary Jo Capodice, Rita Metzger, Joe Panosh, Randy Vogel
Excused: Andy Schneider, Todd Nelson
Also in attendance: Lynne Kaminski, James Blaha, and Amy Wergin.

The meeting was called to order at 5pm by Vice Chair Joe Panosh. The minutes of the previous meeting were approved on a motion by Shirley Fessler, seconded by Randy Vogel. There were no additions to the agenda. No public input.

Health Officer's Report:

2012 Budget: We will be under a million dollars from the general fund. We continue to budget lower than 2010. We will not fully benefit from the changes to collective bargaining because the professional employees have a contract until December 2013 that includes employer payment of employee portion of retirement. We also have had reductions in two grants and elimination of another.

Summer Intern: Completed two months of service, had multiple experiences including beach testing, car seats, mobile home parks.

Public Health Preparedness for 2012: The state has eliminated the regional public health consortium as of August 8. The new contract began August 1 and will continue to July 31, 2012. We will have slightly more dollars for the new contract, and may contract with Appleton to have some additional assistance.

Human Health Hazards: There have been a lot of referrals for homes with sanitation issues. Jim met with the TR city manager to discuss the issue of the city turning off water in homes that are in foreclosure, which puts the home to inhabitable. There have been 5 in the recent few weeks. If we declare it uninhabitable, people can't live there, but there is no requirement for anyone to fix it. Condemnation requires action by the city, town or village.

PHN Manager Report

Mental Health Taskforce:

There will be a community meeting to begin addressing this issue on Sept 23; anyone interested should let Amy know.

Manitowoc County Partnership for Children: this is an initiative dedicated to assuring children are healthy and enter school ready to learn. On September 20, staff from the Brown County United Way will provide information on their project for the Manitowoc County committee.

Hepatitis C Outbreak: we have had 44 cases reported so far in 2011, more than any other full year. 41% are under age 30, compared to 15% of cases statewide. Of the 167 cases or contacts, we have 48 pending further testing and are still seeking 60 others.

WIC Manager Report:

WIC caseload for June was 1477 (final report) while July was 1369 (initial report). New contracted caseload is 1482. Possible reasons for drop could be vacation and Kewaunee coverage. Farmer's Market started in June. Each family receiving the Farmer's Market WIC vouchers in June received 15 dollars for the market season. July 1st the state informed us each family would receive 17 dollars for the remaining market season.

Families are enjoying the Tasty Treats from the street workshop held in collaboration with UW-Extension. The interactive workshop encourages parents and children to work together to build healthy snacks. The sessions are offered once a month.

Shirley referred many participants in the Relay for Life who had questions on food safety. They were pleased with the service.

There will be an in-service for food line workers on August 29.

Environmental staff was evaluated by state staff this week. He was pleased with the work of the staff. He recommends that we use Health Space. We began licensing of DATCP facilities July 1. There are differences in the programs.

Next Board meeting is September 8.

The meeting was adjourned at 545pm on a motion by Rita Metzger, seconded by Randy Vogel.

Respectfully submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: September 8, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin

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2. HEALTH OFFICER'S REPORT
 - A. 2012 Budget
 - B. Human Health Hazards
 - C. Public Health Preparedness for 2012
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Review and approve the community Health Improvement Plan
 - B. Hepatitis C Outbreak
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: August 30, 2011

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Board of Health
Minutes
September 8, 2011

Attendance: Andy Schneider, Shirley Fessler, Rita Metzger, Michelle Frozena, and Frank Rodriguez.

Excused: Todd Nelson, Randy Vogel, and Joe Panosh.

Also in attendance: Steven Smith, Carrie Redo, Lynne Kaminski, and James Blaha.

The meeting was called to order at 5pm by Chair Andy Schneider. The minutes of the previous meeting were approved as corrected on a motion by Michelle Frozena, seconded by Rita Metzger. There were no additions to the agenda. No public input.

Mr. Steven Smith, YMCA Director and Chair of the Manitowoc County Community Health Improvement Project, presented the Manitowoc County Health Improvement Plan. The Plan was derived from an assessment of the health in Manitowoc county especially the factors that influence health. The group focused on several ongoing factors and developed objectives for each area. The plan is on file. Michelle Frozena motioned to approve the Community Health Improvement Plan, second by Shirley Fessler. The motion passed.

Health Officer's Report:

2012 Budget: the Health Officer met with the County Executive and Comptroller to discuss the 2012 budget.

Public Health Preparedness for 2012: The North East Wisconsin Consortium, of which Manitowoc County was a member was dissolved, had helped us fulfill our contractual obligations to meet the grant requirements. J. Blaha stated that a former staff member of the North East Wisconsin Consortium is now working for Appleton City Health Department and we have been in conversation with them regarding purchase of services. A contract has been forwarded for review. The Health Department receives grant monies to help offset cost associated with preparedness.

Rita Metzger made a motion to have the contract reviewed by the Corporation Counsel and passed on to the County Executive for approval. Michelle Frozena seconded the motion. The motion passed.

Human Health Hazards: The Health Officer reported that there have been a lot of referrals for homes with sanitation issues. These include: infestation of cockroaches, bed bugs, flies, maggots and fleas. There were several complaints regarding mold in dwellings.

PHN Manager Report

Hepatitis C Outbreak: Carrie Redo reported to the Board. We have had 44 cases reported so far in 2011, more than any other full year. 41% are under age 30, compared to 15% of cases statewide. There are four cases of HIV all under the age of 32. We are seeing

intergenerational drug use, & pregnant women who are using IVD & some are infected with Hepatitis C or HIV. We continue to follow up on remainder of contacts which continues to grow on a daily basis. A huge barrier is limited access to treatment centers, AODA counseling and mental health counseling for those on MA or no insurance.

WIC Manager Report: No Report.

Next Board meeting is October 13, 2011.

The meeting was adjourned at 5:55pm on a motion by Rita Metzger, seconded by Frank Rodriguez.

Respectfully submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: October 13, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

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2. HEALTH OFFICER'S REPORT
 - A. 2012 Budget-adopt 2012-2013 fees
 - B. Summer beach results preliminary findings
 - C. Public Health Preparedness for 2012
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. Communicable Disease Report
 - B. Dental Clinic Report
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: October 6, 2011

[By: James J Blaha, Health Officer]

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Board of Health
Minutes
October 13, 2011

Attendance: Andy Schneider, Shirley Fessler, Rita Metzger, Michelle Frozena, Todd Nelson, Randy Vogel, Joe Panosh and Mary Jo Capodice.

Excused: Frank Rodriguez.

Also in attendance: Lynne Kaminski, Amy Wergin and James Blaha.

The meeting was called to order at 5pm by Chair Andy Schneider. The minutes of the previous meeting were approved on a motion by Shirley Fessler, seconded by Rita Metzger. There were no additions to the agenda. No public input.

Health Officer's Report:

Mr. Blaha presented information on the 2012 budget including the 2012-13 Environmental Health Licensing Fees. Generally the fees have been increased 5% with the addition of some fees for the Retail Food Program. A motion was made by Shirley Fessler, seconded by Todd Nelson to approve the 2012-13 fee schedules for inclusion in the 2012 Health Department Budget. Motion carried.

Preliminary information from the many beach testing programs is beginning to be available. Testing was generally good this year.

Mr. Blaha provided additional information regarding the contract for services with the City of Appleton Health Department for Public Health Preparedness Services. There will be a resolution at the October County Board meeting to enter into the contract.

PHN Manager Report:

Communicable disease report: We continue to see an increase incidence of STD's and Hepatitis C. We are having a late increase in enteric infections.

Dental Clinic Report: The first fiscal year of the dental clinic is complete. They had over \$587,000 in Medical Assistance revenue and collected \$34,000 in copays. There were 4353 encounters with adults and 1618 encounters with children at the school based program. Dr. Nelson requested that the dental clinic provide closure information back to the ERs so they are aware of clients who do not complete care at the dental clinic.

WIC Manager Report: WIC caseload for September was 1371, August final was 1419. Contracted is 1482. Farmer's Market season is coming to a close. We've stopped issuing the Farmer's Market vouchers September 30th. WIC participants receiving the vouchers still have till the end of October to utilize them. The amount increased in July to 17 dollars per family (June was 15).

Next Board meeting is November 10, 2011.

The meeting was adjourned at 5:35pm on a motion by Randy Vogel, seconded by Joe Panosh.

Respectfully submitted,
Shirley Fessler
Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: November 10, 2011

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Department
Conference Room
823 Washington Street
Manitowoc, Wisconsin.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC INPUT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. HEALTH OFFICER'S REPORT
 - A. Radiation Emergency Response Contract Resolution
 - B. Radio Replacement
3. PUBLIC HEALTH NURSE MANAGER REPORT
 - A. 2011 Budget Reconciliation Resolution
 - B. Community Clinic
 - C. Isolation issue
4. WOMEN, INFANTS, AND CHILDREN (WIC) MANAGER REPORT
 - A. Caseload Report
5. Adjournment

Date: November 2, 2011

[By: James J Blaha, Health Officer]

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Manitowoc County Board of Health
Minutes
Thursday, November 10, 2011

Attendance: Andy Schneider, Shirley Fessler, Rita Metzger, Randy Vogel, Joe Panosh and Frank Rodriguez.

Excused: Mary Jo Capodice Michelle Frozena, and Todd Nelson.

Also in attendance: Ellen Christel, Kristen Hlinak, Amy Wergin and James Blaha.

The meeting was called to order at 5pm by Chair Andy Schneider. The minutes of the previous meeting were approved on a motion by Joe Panosh, seconded by Randy Vogel. There were no additions to the agenda. No public input.

Health Officer's Report:

Radiation Emergency Response Contract Resolution: Contract for \$5500 with the state to provide emergency response to radiological emergencies. This covers our costs for training and participation in full scale exercises. A motion was made by Joe Panosh, seconded by Randy Vogel to approve entering into the contract. Motion carried.

Radio Replacement: the Health Department purchased radios to use in the event of an emergency, due to changes in the law and radio upgrades our radios will be obsolete. The cost is quite high to replace, initial bid was \$27,000; second bid was \$12,000. Payment for the upgrade will come from the radio upgrade funds from the county, not the Health Department budget.

PHN Manager Report:

2011 Budget Reconciliation Resolution: Motion by Shirley Fessler, second by Rita Metzger to approve the 2011 Budget Reconciliation Resolution. Motion carried.

Community Clinic: A. Wergin provided information on the process to obtain funding for a community clinic in Manitowoc County to provide health care services to the underserved population.

Isolation Issue: A. Wergin provided the board with information on an isolation case where the Health Department had difficulty finding a safe place to isolate someone. There is no good solution if someone is not sick enough to be hospitalized and it is unsafe for them to be home alone.

WIC Manager Report:

Caseload Report: October participants 1406.

Next Board meeting is tentatively scheduled for December 8, 2011, we may defer until January.

The meeting was adjourned at 530 pm on a motion by Randy Vogel, seconded by Rita Metzger.

Respectfully submitted,
Shirley Fessler
Secretary