MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE

DATE: February 7, 2011
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
   1815 FREEDOM WAY
   MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

   Specific subject matters upon which discussion or action is anticipated:

2. Events at Manitowoc County Airport/Lakeshore Aviation
3. Fuel Farm
4. Future Runway Extension
5. Next Meeting Date

Date: January 17, 2011
Lynn Vandevert, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.
MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

February 7, 2011

Meeting called to order by Lynn Vandevort at 11:30 am

Present: Vandevort, Markwardt, Drumm, Voechting, and Davis

Excused: Batterton and Kiel

Also present: Gary Kennedy and Bruce Morton

Approval of Minutes
A motion was made by Lee Davis, seconded by Don Markwardt to approve the minutes of the December 6, 2010 meeting. Motion carried.

Public Input: None

Events at Manitowoc County Airport/Lakeshore Aviation
- Private Spring Ground School on March 29th
- Test Prep APLA Safety Day on May 11th
- Air Show June 4th and 5th
- Instrument Ground School July 9th and 10th

For more information see www.lakeshoreaviation.com

Fuel Farm
Curt discussed the fuel farm installation with the State’s engineer and there are some major problems with the electronic tie in to the FBO computer system. With these problems, there will be a major delay in the finish installation.

Future Runway Extension
Curt Drumm advised he will work with the Manitowoc Company and Orion Energy Systems in obtaining a letter of justification for a future runway extension. Commission Kennedy will be in contact with Congressman Petri in March on this matter and will discuss these letters and the justification with him.

Next Meeting Date:
The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on March 7, 2011 at 11:30 a.m.

Adjournment:
A motion to adjourn at 12:15 p.m. was made by Drumm, seconded by Davis. Motion carried.

Respectfully submitted,

Gary L. Kennedy, Highway Commissioner
MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE

DATE: March 7, 2011
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

   Specific subject matters upon which discussion or action is anticipated:

2. Fuel Farm
3. Future Runway Extension
4. Review of Five and Ten-Year Plan
5. Air Show – June 4th and 5th
6. Events at Manitowoc County Airport/Lakeshore Aviation
7. Next Meeting Date

Date: February 24, 2011 Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

March 7, 2011

Meeting called to order by Lynn Vandevoort at 11:30 am

Present:  Vandevoort, Markwardt, Drumm, Voehting, and Davis

Excused:  Kiel and Batterton

Also present: Chuck Behnke, Gary Kennedy, Keith Hartlaub, Bruce Morton, Luke Krepsky, and Adam Heronymus.

Approval of Minutes
A motion was made by Mike Voehting, seconded by Lee Davis to approve the minutes of the February 7, 2011 meeting. Motion carried.

Public Input:  None

Fuel Farm
Airport Manager, Chuck Behnke, informed the committee that the fuel farm will be up and running by March 10, 2010. Petro Chemical will do the training for Lakeshore Aviation.

Future Runway Extension
Commissioner Kennedy advised he will be attending the TDA Fly-In in April and will be speaking with Senator Petri regarding transportation funding.

Review of Five and Ten-Year Plan
The Airport Advisory Committee will be involved with the preparation of the Five and Ten-Year Plan for future development at the Manitowoc County Airport and will keep the Bureau of Aeronautics informed of any developments.

Air Show – June 4th and 5th
Curt Drumm advised that he has started booking some of the acts for the upcoming air show.

Events at Manitowoc County Airport/Lakeshore Aviation
- Private Spring Ground School on March 29th
- AOPA Seminar at Lakeshore Aviation on May 11th @ 7 p.m.
- Test Prep APLA Safety Day on May 11th
- Air Show June 4th and 5th
- Instrument Ground School July 9th and 10th

For more information see www.lakeshoreaviation.com

Next Meeting Date:
The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on April 4, 2011 at 11:30 a.m.

Adjournment:
A motion to adjourn at 12:15 p.m. was made by Don Markwardt, seconded by Curt Drumm. Motion carried.

Respectfully submitted,

Chuck Behnke, Airport Manager
MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE

DATE: April 4, 2011
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

   Specific subject matters upon which discussion or action is anticipated:

2. Fuel Farm
3. Future Runway Extension
4. Five and Ten-Year Plans
5. Air Show – June 4th and 5th
6. Events at Manitowoc County Airport/Lakeshore Aviation
7. Next Meeting Date

Date: March 11, 2011 Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

April 4, 2011

Meeting called to order by Lynn Vandevort at 11:30 am

Present: Vandevort, Markwardt, Drumm, Voechting, Batterton, and Davis

Excused: Kiel

Also present: Gary Kennedy, Chuck Behnke, Bruce Morton, Todd Berg, and Luke Krepsky.

Approval of Minutes
A motion was made by Voechting, seconded by Davis to approve the minutes of the March 7, 2011 meeting. Motion carried.

Public Input: None

Fuel Farm
Curt Drumm advised that there is a problem between Fuel Master and Total FBO (Fixed Base Operator). The software package does not properly process the credit cards. Curt will be arranging a conference call with Petro Chemical, Total FBO, Fuel Master and himself to resolve this problem.

Future Runway Extension
Commissioner Kennedy met with the Transportation Committee at the TDA Fly-In regarding the Aviation Bill and discussed the steps necessary to proceed with the extension of the runway and county funding.

Five and Ten-Year Plans
Chuck Behnke handed out the proposed plan to the committee, which will be discussed at the next meeting.

Air Show – June 4th and 5th
Curt Drumm advised that the majority of the acts are in place for the upcoming air show.

Events at Manitowoc County Airport/Lakeshore Aviation
  • New President of EAA will be at Sheboygan Airport – April 18th
  • AOPA Seminar at Lakeshore Aviation on May 11th @ 7 p.m.
  • Test Prep APLA Safety Day on May 11th
  • Air Show June 4th and 5th
  • Instrument Ground School July 9th and 10th

For more information see www.lakeshoreaviation.com

Next Meeting Date:
The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on May 2, 2011 at 11:30 a.m.

Adjournment:
A motion to adjourn at 12:30 p.m. was made by Drumm, seconded by Voechting. Motion carried.

Respectfully submitted,

Chuck Behnke, Airport Manager
MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE

DATE: June 13, 2011
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Fuel Farm
3. Five and Ten-Year Plans
4. Nagel Avenue Property
5. Air Show – June 4th and 5th
6. Events at Manitowoc County Airport/Lakeshore Aviation
7. Next Meeting Date

Date: May 25, 2011
Lynn Vandevert, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Meeting called to order by Lee Davis at 11:30 am

Present: Markwardt, Drumm, Kiel Morton and Davis

Excused: Vandevort, Batterton and Voechting

Also present: Gary Kennedy, Chuck Behnke and Keith Hartlaub

**Approval of Minutes**

A motion was made by Markwardt, seconded by Kiel to approve the minutes of the April 4, 2011 meeting. Motion carried.

**Public Input:** Keith Hartlaub questioned the ladder and auto gas fuel nozzle currently used at the fuel farm

**Fuel Farm**

Curt Drumm questioned the timing of fueling due to the auto gas shutting off too fast. He also indicated that there are problems with the credit cards and software systems between Fuel Master and Total FBO. He would like Kim Kaarto to be contacted in regard to this matter.

**Five and Ten-Year Plans**

Chuck Behnke advised that a runway extension would be in the Five & Ten Year Plans.

**Nagel Avenue Property**

Manitowoc County is working with the Bureau of Aeronautics concerning this property located near the Manitowoc County Airport.

**Air Show – June 4 and 5, 2011**

Curt Drumm reported that this year’s show was excellent. The three-day attendance was 70,000 people.

**Events at Manitowoc County Airport/Lakeshore Aviation**

- T-34 is here for EAA in Oshkosh
- Instrument Ground School July 9th and 10th
- AOPA in October

For more information see [www.lakeshoreaviation.com](http://www.lakeshoreaviation.com)

**Next Meeting Date:**

The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on August 1, 2011 at 11:30 a.m.

**Adjournment:**

A motion to adjourn at 12:45 p.m. was made by Kiel, seconded by Drumm. Motion carried.

Respectfully submitted,

*Chuck Behnke, Airport Manager*
MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE

DATE: August 1, 2011
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

   Specific subject matters upon which discussion or action is anticipated:

2. Fuel Farm
3. Five and Ten-Year Plans
4. Nagel Avenue Property
5. Ponds Around Airport
6. Economic Impact Study
7. Events at Manitowoc County Airport/Lakeshore Aviation
8. Next Meeting Date

Date: July 21, 2011
Lynn Vandevert, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Meeting called to order by Lee Davis at 11:30 am

Present: Markwardt, Drumm, Voechting, Batterton, Kiel and Davis

Excused: Lynn Vandevort

Also present: Gary Kennedy, Chuck Behnke, Bruce Morton and Adam Heronymus

Approval of Minutes
A motion was made by Markwardt, seconded by Voechting to approve the minutes of the June 13, 2011 meeting. Motion carried.

Public Input: None

Fuel Farm
Curt Drumm, FBO, advised that the credit cards are working. Manitowoc County is working with the Bureau of Aeronautics for funding to finish the fuel farm project.

Five and Ten-Year Plans
Airport Manager, Behnke, will have a spreadsheet prepared to present at the next meeting for the Five and Ten-Year Plans.

Nagel Avenue Property
Manitowoc County is working with the Bureau of Aeronautics on funding for this matter.

Ponds Around Airport
Chuck Behnke is checking into this matter with the Bureau of Aeronautics, Wildlife Department, in regards to ponds and wildlife at the airport.

Economic Impact Study
Curt Drumm advised he will be working on this study.

Events at Manitowoc County Airport/Lakeshore Aviation
- AOPA Safety Seminar in October
- Aviation Scouts at EAA – August 13th – Orion Lighting

For more information see www.lakeshoreaviation.com

Next Meeting Date:
The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on Monday, September 12, 2011 at 11:30 a.m.

Adjournment:
A motion to adjourn at 12:30 p.m. was made by Kiel, seconded by Voechting. Motion carried.

Respectfully submitted,
Chuck Behnke, Airport Manager
MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE

DATE: October 3, 2011

TIME: 11:30 AM

PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Fuel Farm
3. Five and Ten-Year Plans
4. Nagel Avenue Property
5. Ponds Around Airport
6. Economic Impact Study
7. Events at Manitowoc County Airport/Lakeshore Aviation
8. Next Meeting Date

Date: September 26, 2011

Lynn Vandevert, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

October 3, 2011

Meeting called to order by Lynn Vandevort at 11:30 am

Present: Vandevort, Markwardt, Drumm, Voechting, Berg, and Davis

Excused: Batterton and Kiel

Also present: Gary Kennedy, Chuck Behnke, Bruce Morton, Jim Ruffalo, and Luke Krepsky.

Approval of Minutes
A motion was made by Voechting, seconded by Davis to approve the minutes of the August 1, 2011 meeting. Motion carried.

Public Input: None

Fuel Farm
Airport Manager, Chuck Behnke, advised that bids have gone out for the fuel farm and will be opened on October 13, 2011. Work will begin in November, 2011 and completion by the 2012 Air Show. Jim Ruffalo questioned why it takes so long to get a credit card receipt. Chuck Behnke will follow up on this matter.

Five and Ten-Year Plans
The committee discussed the Five and Ten-Year Plans. The committee would like a Feasibility Study or Economic Impact Study completed to justify a runway extension. We will be in contact with the Bureau of Aeronautics for a follow up discussion.

Nagel Avenue Property
Manitowoc County Airport is on the Bureau of Aeronautics’ list to obtain funding in order to purchase the Nagel Avenue property.

Ponds Around Airport
Commissioner Kennedy informed the committee that there is not much you can do to restrict construction of ponds near the airport.

Economic Impact Study
Curt Drumm is currently working on obtaining information for this study.

Events at Manitowoc County Airport/Lakeshore Aviation
- AOPA Safety Seminar in October 19, 2011 at 7:00 p.m.
- Antique cars and planes will be at the airport on October 16, 2011

For more information see www.lakeshoreaviation.com

Next Meeting Date:
The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on Monday, October 31, 2011 at 11:30 a.m.

Adjournment:
A motion to adjourn at 1:00 p.m. was made by Drumm, seconded by Davis. Motion carried.

Respectfully submitted,
Chuck Behnke, Airport Manager
MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE

DATE: October 31, 2011
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Fuel Farm
3. Five and Ten-Year Plans
4. Nagel Avenue Property
5. New Member for Airport Advisory Committee
6. Economic Impact Study
7. Events at Manitowoc County Airport/Lakeshore Aviation
8. Next Meeting Date

Date: October 12, 2011

Lynn Vandevert, Chair
By: Chuck Behnke, Airport Manager

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MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

October 31, 2011

Meeting called to order by Lee Davis at 11:30 am

Present: Markwardt, Drumm, Voechting, Kiel, and Davis

Excused: Vandevort and Batterton

Also present: Gary Kennedy, Chuck Behnke, and Bruce Morton

Approval of Minutes
A motion was made by Markwardt, seconded by Voechting to approve the minutes of the October 3, 2011 meeting. Motion carried.

Public Input: None

Fuel Farm
Chuck Behnke advised that the bids for the fuel farm were accepted by the Bureau of Aeronautics. The project could start as early as the middle of November, 2011, with completion before the 2012 Air Show. Curt Drumm informed the committee that the fuel transactions between total FBO and Fuel Master do not interface. The county will be working with the Bureau and Corporation Counsel to correct this matter.

Five and Ten-Year Plans
Commissioner Kennedy talked about budget issues and questioned where the funding would come from for a runway extension along with future projects at the Manitowoc Airport.

Nagel Avenue Property
Airport Manager, Chuck Behnke, advised that the Manitowoc County Airport is still on the list for future funding for this property; however, there is no guarantee for this funding.

New Member for Airport Advisory Committee
Curt Dumm made a motion to increase the number of committee members from seven to nine and also nominated Jim Ruffalo to be appointed as a committee member, seconded by Mike Voechting subject to the approval of the Highway Committee. Motion carried.

Economic Impact Study
Curt Drumm advised he is waiting for some local business to return some information to him which would be sent to the Bureau.

Events at Manitowoc County Airport/Lakeshore Aviation
- Spring Pilot Training: March 12, 2012
- AOPA Seminar: May 23, 2012
- Air Show: June 2 & 3, 2012

For more information see www.lakeshoreaviation.com

Next Meeting Date:
The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on Monday, December 12, 2011 at 11:30 a.m.

Adjournment:
A motion to adjourn at 12:45 p.m. was made by Drumm, seconded by Markwardt. Motion carried.

Respectfully submitted,
Chuck Behnke, Airport Manager
DATE: December 12, 2011
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
   (Public Input)

   Specific subject matters upon which discussion or action is anticipated:

2. Fuel Farm
3. Five and Ten-Year Plans
4. Nagel Avenue Property
5. New Member for Airport Advisory Committee
6. Economic Impact Study
7. Events at Manitowoc County Airport/Lakeshore Aviation
8. Next Meeting Date

Date: November 16, 2011

Lynn Vandevoort, Chair
By: Chuck Behnke, Airport Manager

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MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

December 12, 2011

Meeting called to order by Lynn Vandevort at 11:30 am

Present: Vandevort, Markwardt, Drumm, and Davis

Excused: Voechting, Batterton & Kiel

Also present: Chuck Behnke, Bruce Morton, Jim Ruffolo, and Corporation Counsel Rollins.

Approval of Minutes
A motion was made by Markwardt, seconded by Davis to approve the minutes of the October 31, 2011 meeting. Motion carried.

Public Input: None

Fuel Farm
Airport Manager Behnke advised the spill containment area is complete and the new jet dispenser and old fuel farm will be removed before the 2012 air show. Curt Drumm informed the committee that there are still issues pending between with Total FBO and Fuel Master’s debit cards.

Five and Ten-Year Plans
At the present time, the county’s entitlement funds are depleted through 2013, so there are no funds available through the county for the feasibility study.

Nagel Avenue Property
This matter was tabled.

New Member for Airport Advisory Committee
This matter was tabled at the present time.

Economic Impact Study
Before Curt Drumm can move forward, he will need budget numbers from the county.

Events at Manitowoc County Airport/Lakeshore Aviation
- Chili Bowl: February 11, 2012
- Spring Pilot Training: March 20, 2012
- AOPA Seminar: May 23, 2012
- Air Show: June 2 & 3, 2012

For more information see www.lakeshoreaviation.com

Next Meeting Date:
The next meeting will be held at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI on Monday, February 6, 2012 at 11:30 a.m.

Adjournment:
A motion to adjourn at 12:30 p.m. was made by Drumm, seconded by Davis. Motion carried.

Respectfully submitted,
Chuck Behnke, Airport Manager