



## **ADRC OF THE LAKESHORE BOARD MEETING NOTICE**

**DATE:** Wednesday, December 28, 2011

**TIME:** 3:00 P.M.

**PLACE:** Kewaunee County Public Health & Human Services Center  
810 Lincoln Street, Kewaunee

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Welcome
2. Introductions
3. Overview of ADRC
4. Set future meeting dates and time
5. Set board training dates
6. Adjourn

Date: December 22, 2011

By: Judy Rank, Director - ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Aging & Disability Resource Center of the Lakeshore  
Board Meeting Minutes  
December 28, 2011

Judy Rank, Director, called the meeting to order at 3 p.m.

Roll call was taken. Those present: Bob Entringer, Jim Abrahamson, Kaye Shillin, Jim Gayhart, Sally Schmidt, Melvin Waack, Laurie Burke, Cathy Wagner, Melvin Bourgeois and Connie Gulash. Also present: Bill Kelsey, Sara Malay, and Judy Rank.

Introductions were made.

Judy Rank gave an overview of the ADRC and what would be expected of board members.

It was decided that the 4<sup>th</sup> Tuesday of the month would work best for all of the members. The first official meeting for the board was set for Tuesday, January 24, at 4:30 p.m. in Kewaunee.

Possible board training dates were discussed. Buck Rhyme will do training and would like to offer to ½ days of training. The first date suggested was Tuesday January 17 or Thursday January 17 in Kewaunee, with the second date being Tuesday, January 31 or Thursday, February 2 in Manitowoc.

Laura Burke made a motion to adjourn, seconded by Bob entringer. The meeting adjourned at 4:03 p.m.

Respectfully submitted,

Judy Rank