



**MANITOWOC COUNTY
EXECUTIVE COMMITTEE
MEETING NOTICE**

DATE: APRIL 19, 2012
TIME: 4:30 P.M.
PLACE: MANITOWOC COUNTY COURTHOUSE
BRANCH I COURTROOM
1010 SOUTH 8TH STREET, MANITOWOC

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the June 15, 2011 Executive Committee minutes.
- 4) Discussion and recommendations to the County Board on the appointment of County Board Supervisors to County Board standing committees.
- 5) Discussion and action on proposed changes to the County Board rules.
- 6) Adjournment.

Date: April 18, 2012

Paul B. Hansen, Chairperson
Prepared by Jamie J. Aulik, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Executive Committee
 April 19, 2012
 Manitowoc County Courthouse, Circuit Court Branch I

Attendance: Chairperson Paul Hansen, Supervisor Kevin Behnke, and Supervisor Rick Gerroll.

Also Present: Supervisor Jim Brey, Supervisor Mike Bauknecht, Supervisor Rick Henrickson, Supervisor Cathy Wagner, Supervisor Greg Dufek, Supervisor Jim Baumann, Supervisor Randy Vogel, Register in Probate Patricia Koppa, County Executive Ziegelbauer Corporation Counsel Steven Rollins, and County Clerk Jamie Aulik.

The Executive Committee meeting was called to order by Chairperson Hansen at 4:30 p.m.

Approval of the June 15, 2011 Executive Committee minutes: There was a motion by Supervisor Behnke, seconded by Supervisor Gerroll to approve the minutes. Minutes were approved 3-0.

Discussion and recommendations to the County Board on the appointment of County Board Supervisors to County Board standing committees:

Chairperson Hansen explained that some committees were decimated by supervisor retirements. He said that there was a need to shake up committee membership and get new ideas on committees. He also extolled the value of seniority. Discussion followed.

Chair Hansen presented the following appointments:

County Board Appointments 2012-2014

FINANCE	HIGHWAY	NREC/LCC Natural Resources & Education Committee / Land Conservation Committee	PERSONNEL	PUBLIC SAFETY	PUBLIC WORKS
<i>Chair: BREY</i>	<i>Chair: GERROLL</i>	<i>Chair: WAGNER</i>	<i>Chair: BEHNKE</i>	<i>Chair: HENRICKSON</i>	<i>Chair: WEISS</i>
HOLSCHBACH	BAUKNECHT	BURKE	HOFF	BAUMANN	CAVANAUGH
DUFEK	BEHNKE	HOLSCHBACH	MARESH	KOPECKY	GERROLL
HOFFMAN	TITTL	KOHLMAN	NICKELS	NICKELS	KORINEK
METZGER	VOGT	WAACK	VOGT	VOGEL	TITTL

Boards, Commissions & Organizational Appointments:

English Lake Management District - **WAGNER**
 Executive Committee – **BEHNKE (1ST VICE CHAIR)**, **GERROLL (2ND VICE CHAIR)**, **HANSEN (CB CHAIR)**
 Mainly Manitowoc Board of Directors - **VOGT**
 Sergeant-At-Arms - **VOGEL**
 Sheboygan River & Rockville Mill Pond Management District - **WAACK**
 VTAE District 11 Farm Committee - **WAGNER**
 WI Counties Utility Tax Association – **TITTL**

He said that some supervisors are on two committees, some are on one. He believed that there was a variety of expertise and experience on all the committees for them to be strong, functional committees.

Discussion followed on whether or not to recommend names to the County Executive for his appointments. The committee decided to not recommend names.

Discussion and action on amending the County Board Rules:

Corporation Counsel presented proposed rule changes to the Committee.

Some of the proposed rule changes were that a committee chair can require staff assistance to take minutes, nonmember input must be his or her own comments, nonmembers must direct comments only to the chair, and county department directors must be listed on the agenda in order to give input at the beginning of the meeting. Discussion followed.

Supervisor Behnke made a motion to accept the changes, seconded by Supervisor Gerroll. Discussion on supervisors being uncomfortable with personal attacks followed.

Upon vote, the motion passed 3-0.

Supervisor Behnke made a motion to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed 3-0 and the meeting adjourned at 5:30 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowood County Clerk



**MANITOWOC COUNTY
EXECUTIVE COMMITTEE
MEETING NOTICE**

DATE: MONDAY, JUNE 11, 2012
TIME: 4:15 P.M.
PLACE: MANITOWOC COUNTY COURTHOUSE
ROOM 306
1010 S. 8TH ST., MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Public Input
- 4) Approval of the April 19, 2012 Executive Committee minutes.
- 5) Discussion and possible action on a use policy for county buildings.
- 6) Discussion and possible action on amending County Board Rule 11c, adding County Clerk to County Board email distribution list.
- 7) Discussion on Resolution Approving Intercounty Consortium Agreement (Bay Area Counties Consortium – Workforce Development); Resolution is being brought in to County Board by Chair Hansen.
- 8) Adjournment.

Date: June 7, 2012

Paul “Biff” Hansen, Chairperson
Prepared by Jamie J. Aulik, County Clerk

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Manitowoc County Executive Committee
Manitowoc County Courthouse, Rm. 306
1010 S. 8th St., City of Manitowoc, WI
June 11, 2012

Attendance: Chairperson Biff Hansen, Supervisor Kevin Behnke, Supervisor Rick Gerroll.

Also Present: Supervisor Don Weiss, Public Works Director Jeff Beyer, Highway Commissioner Gary Kennedy, Corporation Counsel Steven Rollins, and Register In Probate Patricia Koppa.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:16 p.m.

Public Input: Chairperson Hansen called for public input three times. Seeing none, public input was closed at 4:17 p.m.

Approval of the April 19, 2012 Executive Committee minutes: A motion was made by Supervisor Behnke, seconded by Supervisor Gerroll to approve the minutes of the April 19, 2012 Executive Committee meeting. Upon vote, the minutes of the meeting were approved.

Discussion and possible action on a use policy for county buildings: Chair Hansen wondered if the use policy for county buildings is different between buildings and asked how the procedures work for room reservations. Public Works Director Jeff Beyer said that there is an online reservation system and detailed the various county buildings and the offices charged with reserving rooms. He also delineated the procedure for reserving rooms and that the reservation procedure is followed by what the code requires.

Supervisor Behnke said that he didn't want to mess with the day to day operations of reserving county buildings and rooms. He was more concerned with why this was even an issue in the first place, and that he had no issue with elected officials of any political stripe using county buildings for events so long as the procedures are followed. He said that whether it's a president or a governor, elected officials should be granted respect and our buildings should be open to use as long as Manitowoc County's building policies are followed.

Chair Hansen was concerned because he was being asked by members of the public about Governor Walker's visit and he had no knowledge that it was taking place.

There was discussion on how much notice was given of the Walker event and how much lead time was given between confirmation of the event and when the notice was sent to county board supervisors by the county executive. Supervisor Gerroll said that the only reason that this was an issue is because it was Governor Walker. He said that he wasn't hung up on not knowing all the details.

Chair Hansen wanted to make sure that he was safe to say that everything regarding the Governor Walker event at the Highway Department followed county policy. Corporation Counsel Rollins said that the planned event followed county policy, however the event triggered unplanned events. He was concerned about county elected officials carrying partisan political signs on county property.

Discussion and possible action on amending County Board Rule 11c, adding County Clerk to County Board email distribution list: County Clerk Aulik said that Supervisors Cavanaugh, Dufek, and Kopecky did not have email access and that they may be missing information if an email is sent to the county board group email list.

Supervisor Behnke asked Corporation Counsel Rollins who was the keeper of county board records. Attorney Rollins replied that it was the county clerk. Supervisor Behnke said if that was the case he was fine with having the clerk added to the email distribution list.

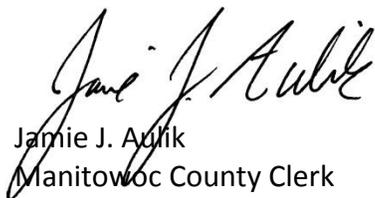
The history of taking the clerk off the email distribution list was recounted. It was noted that at the time, former Chair Brey was concerned with separation of powers between the legislative and executive branches.

Supervisor Behnke moved to create a rule to add the county clerk to the county board email distribution list, seconded by Supervisor Gerroll. Upon vote, the motion carried unanimously.

Discussion on Resolution Approving Intercounty Consortium Agreement (Bay Area Counties Consortium – Workforce Development); Resolution is being brought in to County Board by Chair Hansen: Supervisor Behnke made a motion to approve the resolution, seconded by Supervisor Gerroll. Upon vote, the motion carried unanimously.

Adjournment: Supervisor Behnke made a motion to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously and the meeting adjourned at 4:35 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY EMERGENCY SERVICES DIVISION

Nancy H. Crowley, R.N., W.C.E.M.
Division Coordinator
Emergency Management/Joint Dispatch



AMENDED NOTICE

Please take notice that members of the Manitowoc County Board are invited for an Executive **Committee** orientation at Emergency Management for an informational meeting.

The orientation will be Wednesday, August 1, at 4:30 p.m. at the Manitowoc County Emergency Management Office, 1024 S. 9th Street (C&T Building), Manitowoc.

The supervisors are invited for informational purposes only. A quorum may be present, but no County Board business will take place.



Nancy H. Crowley
Emergency Management Director

Amended: July 31, 2012 @ 3:53 p.m.



**MANITOWOC COUNTY
EXECUTIVE COMMITTEE
MEETING NOTICE**

DATE: MONDAY, August 13, 2012
TIME: 3:45 P.M.
PLACE: Manitowoc County Administration Office
1110 South 9th Street
Lower Level - Conference Room B

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the June 11, 2012 Executive Committee minutes.
- 4) Corporation Counsel Steven Rollins and Planning and Zoning Director Tim Ryan – Report on effect of Wis. Admin. Code Ch. PSC 128, Wind Energy Systems, and its effect on Manitowoc County's Large Wind Energy Systems Ordinance and Small Wind Energy Systems Ordinance.
- 5) Discussion of County Board options with respect to the Large Wind Energy Systems Ordinance and Small Wind Energy Systems Ordinance in light of Wis. Admin. Code Ch. PSC 128, Wind Energy Systems.
- 6) Adjournment.

Date: August 8, 2012

Paul "Biff" Hansen, Chairperson
Prepared by Lois Kiel, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Executive Committee
Manitowoc County Administration Building, Conference Room B
1110 S. 9th St., City of Manitowoc, WI
August 13, 2012

Attendance: Chairperson Biff Hansen, Supervisor Kevin Behnke, and Supervisor Rick Gerroll.

Also Present: Supervisor Jim Brey, Supervisor Dave Korinek, Supervisor Melvin Waack, County Executive Bob Ziegelbauer, Planning and Zoning Department Director Tim Ryan, Corporation Counsel Steven Rollins, and County Clerk Jamie Aulik.

Call to Order: The meeting was called to order by Chairperson Hansen at 3:45 p.m.

Approval of the June 11, 2012 Executive Committee minutes: A motion was made by Supervisor Gerroll, seconded by Supervisor Behnke to approve the minutes of the June 11, 2012 Executive Committee meeting. Upon vote, the minutes of the meeting were approved unanimously.

Corporation Counsel Steven Rollins and Planning and Zoning Director Tim Ryan – Report on effect of Wis. Admin. Code Ch. PSC 128, Wind Energy Systems, and its effect on Manitowoc County’s Large Wind Energy Systems Ordinance and Small Wind Energy Systems Ordinance: Director Ryan gave a presentation on wind energy standards that the Wisconsin Public Service Commission (PSC) is responsible for administering. He said that while the county standards can’t be more restrictive than PSC Chapter 128, there are some items that the county has control over such as requiring compensation to adjacent nonparticipating property owners, and including a fees for various services that are provided or required. Because our county code Chapters 24 and 25 are outdated, they will need to be repealed and revamped to be in compliance with PSC Chapter 128.

The start date of the preapplication notice was discussed. Corporation Counsel Rollins discussed the overall timeline and procedures for citing wind towers, and the various fees that can be charged. He also noted that the county needs to update its wind energy ordinances because they are in conflict with PSC 128, and that an ordinance repeal and update should occur through the Planning Commission. Discussion followed.

Supervisor Behnke said that if the county can compensate neighbors, he is of the mind that the county should give neighbors as big a piece of pie as possible.

Supervisor Gerroll said that he had come full circle in his thought process regarding wind towers and thought that they shouldn’t be put in places where there are people, because they change the cultural aspect of the areas where they are placed and depress property values.

Supervisor Korinek said that the PSC rules control towers that generate over 100 MW, and the county can only do what it can do. Discussion followed.

There was a discussion on decommissioning wind towers and emergency management training.

Chair Hansen said that the general consensus was that the companies should think very carefully about everything they are doing, the county should charge for everything it can charge for, and the county board ensures that residents are protected in every way that they can be regarding wind energy.

Supervisor Behnke also wanted to make sure that there were contact information labels on site. Discussion followed.

Adjournment: Supervisor Behnke made a motion to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously and the meeting adjourned at 4:42 p.m.

Respectfully submitted,



Jamie J. Aulik
Manitowoc County Clerk



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Wednesday, December 5, 2012

TIME: 4:00 P.M.

PLACE: Manitowoc County Administration Office
1110 South 9th Street
Upper Level - Conference Room A

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

- 1) Call to order.
- 2) Roll call.
- 3) Approval of the August 13, 2012 Executive Committee minutes.
- 4) Discussion regarding implementation of 2013 budget with respect to jail staffing.
- 5) Discussion and Possible Action on Substitute Resolution Regarding Joint Determination of Adequate Staffing Needs of Manitowoc County Jail Pursuant to Wis. Admin. Code § DOC 350.07(2).
- 6) Adjournment.

Date: December 4, 2012

Paul "Biff" Hansen, Chairperson

Prepared by Lois Kiel, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Executive Committee
Administrative Building, Conference Room A
1110 S. 9th St., City of Manitowoc, WI
December 5, 2012

Attendance: Chairperson Biff Hansen, Supervisor Kevin Behnke, Supervisor Rick Gerroll.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:00 p.m.

Approval of the August 13, 2012 Executive Committee minutes: Supervisor Behnke moved to approve the minutes of the August 13, 2012 Executive Committee meeting, seconded by Supervisor Gerroll. Upon vote, the minutes of the meeting were approved.

Discussion regarding implementation of 2013 budget with respect to jail staffing: County Executive Ziegelbauer said that he was talking to Sheriff Hermann about jail staffing and that he was optimistic that they will come to a final agreement.

Discussion and Possible Action on Substitute Resolution Regarding Joint Determination of Adequate Staffing Needs of Manitowoc County Jail Pursuant to Wis. Admin. Code § DOC 350.07(2): Sheriff Hermann said that he and the County Executive were talking about their options and that he didn't have anything yet for a staffing resolution, but it could be put on hold until they have everything in place.

Corporation Counsel Rollins said that the only thing they need is a substitute staffing resolution and that it could be brought in as early as a couple of days before the county board meeting.

Discussion followed.

Adjournment: Supervisor Behnke made a motion to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously and the meeting adjourned at 4:06 p.m.

Respectfully submitted,


Jamie J. Aulik
Manitowoc County Clerk