

MINUTES of EXPO-ICE CENTER BOARD MEETING

Wednesday, February 3, 2016

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, M. Plate, L. Taylor, D. Schaut, B. Cavanaugh, T. Dvorak, R. Zipperer, B. Blatz, D. Fitzgerald, R. Kohlbeck, J. Beyer, B. Herr, J. Hawig, M. Sleik, D. Gauger, K. Behnke, J. Janowski

Absent & Excused: R. Voss, D. Newberg, M. Bratt

Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Gauger, to approve the minutes included. Motion carried unanimously.

Vouchers None.

Public Comment Board Chairperson called for public input three times. No public input given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. *Election of Officers; 2016 Fair Budget*

Behnke reported on the following:

- Election of Officers – D. Pollen as vice chair and J. Janowski as secretary.

B. Operations Subcommittee

1. *Election of Officers; Market Animal Committee Update; Annual Superintendent-Assistant Superintendent Meeting-April 20; Manitowoc County 4-H Silent Auction Request; Nichole Paulow-Fair Camping Request; Billboard Sign Competition; Beer Rules and Regulations; Missing-Lost Child Protocol; Special Olympics Run-Logistical Support; Talent Show Update; Education & Outreach Working Group Update; Ice Center Working Group Update; Fairest of the Fair Working Group Update-Competition & Reception Date; Application Deadline-May 1; Proclamation-County Board Meeting*

Dvorak reported on the following:

- Election of Officers – D. Pollen as vice chair and J. Hawig as secretary.
- Market animal committee has fourteen new exhibitors and approved a \$100 stipend towards payment for the swine judge.
- Annual superintendent and assistant superintendent meeting set for April 20 with agenda items to include emergency plans and first aid.
- Recommend for approval the Manitowoc County 4-H Silent Auction request.
- Recommend for approval the request from Nichole Paulow for reduced camping rate during week of fair.
- Working on beer rules and regulations.
- Talent show paperwork submitted to State with meeting to be held in spring.
- Education and Outreach met tonight and working on plans to relocate the tent. Meeting scheduled for March 9 at 6pm.
- Ice Center – compressor is in and not running yet. Meeting tomorrow night with user groups.
- Fairest of the Fair – needs to schedule a meeting. Application deadline is May 1 and recommend for approval the competition date to be Thursday, June 2.

Motion was made by Dvorak, seconded by Pollen to approve the committee report and recommendations. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. ***Election of Officers; Tuesday-Sunday Grandstand and Special Events Entertainment – EWSC Race Contract, Watson Woodcarver Contract; Modified Tractor Pull Contract – North Eastern WI (NEW) Motorsports & Pullers Inc.; Demo Derby Ideas; Other Grandstand Event Ideas; Indoor Vendor Booth Issues-Rules 2016; Outdoor Vendor Issues-Grease Removal***

Vetting reported on the following:

- Election of Officers – D. Fitzgerald is vice chair and L. Taylor is secretary.
- Recommend for approval EWSC racing contract for Wednesday only.
- Recommend for approval Watson Woodcarver contract.
- Demo Derby ideas were discussed.
- Modified Truck and Tractor pull was tabled.
- Fireworks is set for Tuesday.

Motion was made by Fitzgerald, seconded by Taylor to approve the committee report and recommendations. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. ***Election of Officers; Subcommittee Responsibilities and Objectives***

Beyer reported on the following:

- Election of Officers – M. Plate is vice chair and M. Sleik is secretary.
- Sub-committee responsibilities and objectives were discussed and will continue to work on at next meeting.

Review, Discussion and Possible Action on 2016 Fair Matters

- A. ***Beer and Soda Vendor Meeting – March 9***

Krizek reported that the beer and soda vendor meeting is scheduled for March 9 at 7pm.

- B. ***Tents Inc. Contract***

Krizek presented the Tents Inc. contract for approval. Motion was made by Zipperer, seconded by Dvorak to approve the Tents Inc. contract. Motion carried unanimously.

- C. ***B&M Waste Contract***

Krizek presented the B&M Waste contract for approval. Discussion included adding one additional hand washing station at the cattle barn-petting zoo area. Motion was made by Taylor, seconded by Zipperer to approve the B&M Waste contract to include the additional hand washing station. Motion carried unanimously.

- D. ***Fair Update***

Behnke reported that the Finance subcommittee approved lifetime memberships with no expiration date and communication will be sent to all members.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report included in the board packet noting that the end of the year unaudited report shows Expo activities are better, Ice Center activities had major repairs and was down and Maintenance activities included water main repairs and Walters building set up with a loss of \$3,500 that was transferred from the reserve account.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

- A. ***WI Association of Fairs Convention Update by Board Attendees***

Dvorak reported on the competition noting that Cheyenne Mueller placed in the top ten finalists. Pollen reported on the attendance of seminars including grant writing, and Herr attended advertising seminars. Herr reported that the oral auction brought in \$47,000 and the silent auction approximately \$4,500. Discussion included promotion of the fair and awards won by Manitowoc County Fair for large fair poster, large fair promotional (yard sign) and ribbon won for best picture, fairest of the fair basket sold for \$550, Jody Beyer was recognized with an award.

- B. ***Rummage-A-Rama – February 13; Volunteer Sign Up***

Volunteer sign up sheet distributed.

C. Multi-Purpose Building Update

Neuser reported that Valley Building Systems is on hold for now and that Horse-A-Rama has still committed to funding and supporting the new multi-purpose building. Neuser added that the West Foundation grant will be resubmitted.

D. Expo-Ice Center Month Events; Expo Grounds Update

Krizek reported on the upcoming events including Brewfest and Fire and Ice Convention.

Discussion of the Expo property sale to Meijer. Neuser reported that Meijer purchased a six month option to purchase the land at a cost of \$10,000 and will begin doing site investigations.

Adjournment

Motion was made by Gauger, seconded by Zipperer to adjourn at 7:58pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sleik