

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, April 6, 2016

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, M. Plate, L. Taylor, D. Schaut, B. Cavanaugh, R. Zipperer, B. Blatz, R. Kohlbeck, B. Herr, J. Hawig, M. Sleik, J. Janowski, R. Voss, M. Bratt, K. Behnke, T. Dvorak, D. Fitzgerald, J. Beyer, D. Newberg

Absent & Excused:

Absent: D. Newberg

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meeting. Motion was made by Zipperer, seconded by Blatz, to approve the minutes included. Motion carried unanimously.

Vouchers None.

Public Comment Board Chairperson called for public input three times. No public input given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. One Day Tickets – Ages; Lifetime Membership – Potential Missing Names; 2016 Fair Budget

Behnke reported on the following:

- One Day Passes – committee recommends the change of age for One Day passes to 5 and under free and 6 and over \$10.
 - Lifetime Membership – issues with names not on spreadsheet and consensus to add them.
- Motion was made by Voss, seconded by Schaut to approve the committee report and recommendations. Motion carried unanimously.

B. Operations Subcommittee

1. Market Animal Committee Meeting Update; Annual Superintendent-Assistant Superintendent Meeting – April 20; Beer Rules and Regulations; Works Days; Bale Art – Landscape; Missing-Lost Child Protocol Update; Special Olympics Run Update; Talent Show Update; Education & Outreach Working Group Update; Ice Center Working Group Update; Fairest of the Fair Working Group Update – Competition & Reception – June 2, Deadline – May 1

Dvorak reported on the following:

- Market Animal Committee – committee tabled the No Kill action requested by the market animal committee as ban was lifted.
- Superintendent-Assistant Superintendent meeting set for April 20 at 6pm for Exhibition building and 7:30pm for animal superintendents-assistant superintendents.
- Beer Rules – Mark the calendar for August 13 competition and workers needed.
- Work Days – Blatz to review the needs for the grounds and milk house.
- Bale Art – recommend a Bale Art competition with first place to receive \$25 and winner to be located at the main gate the following fair year.
- Missing-Lost Child – some modifications will be done to the document.
- Special Olympics – meeting scheduled next week to discuss logistics.
- Talent Show – meeting to be held in May.
- Education & Outreach – Meeting set for April 27 at 6pm.
- Ice Center – ice out.
- Fairest of the Fair – meeting April 19 to finalize. Distributed sponsor and food lists.

Motion was made by Dvorak, seconded by Janowski to approve the committee report and recommendations. Motion carried. Schaut voted no.

C. Entertainment/Vendors Subcommittee:

1. No Committee Meeting-Committee Update

Voss that contracts have been signed. Voss added that the Expo-Ice Center board received a plaque at the Special Olympics banquet.

D. Parking/Security Subcommittee:

1. No Committee Meeting-Committee Update

Beyer reported that the objectives document was distributed to committee members and suggestions should be brought to the next meeting.

Review, Discussion and Possible Action on 2016 Fair Matters

A. Beer and Soda Vendor Meeting Update

Voss reported that the beer and soda vendor meeting went well and no questions or issues. Voss added that Larry's Distributing will be the beer vendor and Lakeside Pepsi will provide soda and water.

B. District 4 Meeting – Washington County – Reservations – April 14

Krizek reported that reservations are due by April 7 for the April 14 District 4 meeting. Dvorak, Vetting and Pollen reported that they will be attending.

C. Fair Update

Vetting reported that Expo received a check from the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) state aid check for \$7,162.77.

Dvorak reported that dues were paid by her to join IAFE under Manitowoc County for \$175. Discussion.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report included in the board packet noting Expo Activities are doing better, Fair activities did not reflect state aid check, Ice Center activities does not reflect the final payment due to the restructured payment schedule, and Maintenance activities reflects \$1,200 in repairs and insurance that came in one month earlier.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. Rummage-A-Rama Update

Vetting reported that the March rummage-a-rama was well attended. Vetting noted that the next sale is November 19, the third weekend. Vetting added that concessions may be an issue this next season and waiting to hear back from the Chiefs.

B. Multi-Purpose Building Update

Krizek reported on the West Foundation grant received for \$62,500.

Neuser reported that with the donation of \$100,000 from Horse-A-Rama and the reserve funds of \$45,000 that the county executive is supporting a draft resolution to have the multi-purpose building constructed by the county fair. Neuser added that Request for Proposals (RFPs) already went out, interviewed and selected Valley Building Systems. Neuser recommended that the Expo-Ice Center approve support of the draft resolution. Discussion. Motion was made by Schaut, seconded by Zipperer to recommend support to the Public Works committee for the draft resolution. Motion carried unanimously.

C. Expo-Ice Center Month Events; Expo Grounds Update

Krizek reported on the upcoming events including the Ant Hill Mob Bike Show and Dance and the Home Show.

Adjournment

Motion was made by Plate, seconded by Voss to adjourn at 7:45pm. Motion carried unanimously.

Minutes taken by Krizek

Signed by Sleik