

Commission on Aging
Tuesday, January 26, 2016 Board Minutes
4319 Expo Drive
Manitowoc, WI 54220

Melvin Waack called the meeting to order at 10:00 am. Roll call was taken.

Those present: Helen Clinton, Kaye Shillin, Rose Quinlan, Linda Sinkula, Melvin Bourgeois, Shirley Fessler, Connie Gulash, Melvin Waack and Cathy Wagner. Also present: Cathy Ley, Michelle Acevedo, and Wendy Hutterer. Excused: Arletta Bertrand, Lynn Jerabek, and Mona Lou Horstketter .

Motion by Kaye Shillin, second by Shirley Fessler, to approve the November 24, 2015 minutes. Motion carried.

Correspondence: Cathy Ley shared a thank you card the ADRC of the Lakeshore received from Regional Quality Specialist, Sherry Schuelke, commending their work on the Family Care rollover in Kewaunee County.

Public Comment: None

Motion by Cathy Wagner, second by Connie Gulash, to approve the agenda as printed. Motion carried.

The November 2015 year to date expense report for the Older American program was distributed and discussed.

Cathy Ley shared meal site counts for all locations in both Kewaunee and Manitowoc counties for January 2016.

Cathy Ley shared information on office moves in the Manitowoc and Kewaunee locations. Board members will be given tours of the office areas at the next two meetings. She also updated the committee on new employees hired for vacancies. Lydia Fogeltanz has been hired as a Caregiver Specialist in the Kewaunee location, Lisa VanRemortel has been hired as the Receptionist in the Kewaunee location, and Kim Novak has been hired as the Business Services Manager in the Manitowoc location.

The next meeting will be March 22, 2015 at 10 am in Kewaunee.

There being no other business, Connie Gulash made a motion to adjourn, seconded by Shirley Fessler. Motion carried. The meeting adjourned at 10:40 am.

Respectfully submitted,

Cathy Ley