

ADRC of the Lakeshore
Tuesday, January 26, 2016 Minutes
4319 Expo Drive
Manitowoc, WI 54220

Cathy Wagner called the meeting to order at 11:00 a.m. Those present: Helen Clinton, Kaye Shillin, Linda Sinkula, Melvin Bourgeois, Laurie Burke, Connie Gulash, Melvin Waack, and Cathy Wagner. Also present were: Cathy Ley, Michelle Acevedo, and Wendy Hutterer. Excused: Ken Tebon, and Christine Vandermuss.

Motion by Linda Sinkula, second by Melvin Waack, to approve the November 24, 2015 minutes as printed. Motion carried.

Correspondence: Cathy Ley shared a thank you card the ADRC received from Sherry Schuelke, Regional Quality Specialist, commending them on the Family Care rollover in Kewaunee County.

Public Comment: None

Motion by Melvin Bourgeois, second by Kaye Shillin, to approve the agenda as printed. Motion carried.

The November 2015 year to date expense report was distributed and discussed.

Cathy Ley shared information on office moves in the Manitowoc and Kewaunee locations. Board members will be given tours of the office areas at the next two meetings. She also updated the committee on new employees hired for vacancies. Lydia Fogeltanz has been hired as a Caregiver Specialist in the Kewaunee location, Lisa VanRemortel has been hired as the Receptionist in the Kewaunee location, and Kim Novak has been hired as the Business Services Manager in the Manitowoc location.

Cathy Ley reported that Kewaunee County's transportation program was turned over to their staff on December 30, 2015. Cathy also reported that there are excess funds in Manitowoc's Transportation Trust Fund, so they will be purchasing vehicles to add to the volunteer driver fleet.

Cathy Ley reviewed 2016 Contract Requirements with the State. She will need to complete a business plan and there are more reporting requirements for 2016. Cathy also shared that she was put on a state task force studying integration between Aging Units and ADRCs.

The next meeting will be Tuesday, March 22, 2016 at 11:00 am in Kewaunee.

There being no other business, Kaye Shillin made a motion to adjourn, seconded by Connie Gulash. The meeting adjourned at 11:15 am.

Respectfully submitted,

Cathy Ley