

Manitowoc County Loan Review Board  
Committee Meeting Minutes  
Thursday November 12, 2015

The meeting was called to order by Chair David Diedrich at 4:00 PM. Members present were David Diedrich, Tim Salutz, Jim Hamman, and Cindy Huhn; Excused was Paul (Biff) Hansen. Also present were Todd Reckelberg, Richard Carey and Ross Niemi.

A motion was made by Cindy Huhn seconded by Tim Salutz to approve the minutes of the April 8, 2015 meeting as presented. Motion passed unanimously.

Chair David Diedrich asked if there were any member(s) of the public wishing to comment on the request from Richard Carey, Chard International, subordinating our position to the Small Business Administration (SBA). There was no one offering public comment so the public comment session was closed.

Chair David Diedrich advised the Board that his employer has an involvement with Mr. Carey and his Chard International business, and therefore will be abstaining from voting on his request and also is turning over the meeting to Vice-chair Cindy Huhn.

The Loan Review Board was then provided a handout from Mr. Carey regarding his request. The Board reviewed the material and asked questions.

The Loan Review Board then convened into closed session pursuant to Wis. State Statute §19.85(1)(e) on a motion by Jim Hamman second by Tim Salutz. Vote taken, Salutz aye, Hamman aye, Huhn aye, Diedrich abstained. Motion passed. The Board was in closed session.

In closed session, the three Loan Review Board discussed Mr. Carey's request. Mr. Diedrich was not in the room during the closed session except when he was called in by them to answer questions with respect to Investors Community Bank involvement.

There was a motion by Cindy Huhn second by Jim Hamman to return to open session. Huhn aye, Salutz aye, Hamman aye, motion passed unanimously.

The Board then discussed their position with Mr. Carey and explained the motion that they were about to make.

A motion was made by Tim Salutz seconded by Jim Hamman to give authority to the RLF Administrator to subordinate the County's RLF loan with Chard International to the SBA for an amount not to exceed \$1,000,000. Also, the RLF Administrator is given permission to enter into an inter-creditor agreement with Investors Community Bank (ICB), subordinating up to the maximum amount of \$2,000,000 provided for in the County's RLF Agreement with Chard International. The \$4,000,000 subordination request to ICB was denied. The Board's offer would be good for 60 days and expires at

4:30 PM on Monday January 11, 2016 unless extended in writing by the County. Motion carried with Huhn, Hamman, and Salutz voting aye, Dave Diedrich abstained.

Vice-chair Cindy Huhn then turned the meeting back over to Chair David Diedrich. Communications, there were no communications.

RLF Administrator Todd Reckelberg updated the Board on the financial status of the County's RLF Fund including the individual status of our loans. He also updated the Board regarding the new \$35,000 per FTE loan criteria.

Motion by Jim Hamman second by Tim Salutz to adjourn the meeting at 4:59 PM. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Todd H. Reckelberg". The signature is written in a cursive style with a large, looping flourish at the end.

Todd H. Reckelberg  
Comptroller/Auditor – RLF Administrator – Temporary Recording Secretary