



**MANITOWOC COUNTY**  
**LAND INFORMATION COUNCIL**  
**MEETING MINUTES OF JUNE 16, 2015**

The meeting was called to order by Chair Preston Jones at 9:02 a.m. in the Manitowoc County Communication and Technology Building, 1024 South 9<sup>th</sup> Street, Manitowoc.

Members present: Preston Jones, Cathy DeLain, Michelle Yanda, Cheryl Duchow, and Paul Steinbrecher. Dean Dvorak and Sue Krcma were excused. Supervisor Catherine Wagner and Nancy Crowley were absent.

No members of the public wished to speak.

Cathy DeLain presented the "County Retained Fee/Grant Report" covering funds collected and spent under Wisconsin State Statute 16.967(7) and 59.72(5) from January 1, 2014 through December 31, 2014. Questions were answered. A motion to approve the report was made by Paul Steinbrecher and seconded by Michelle Yanda. The motion carried. Mr. Jones will send the report to the Department of Administration by June 30, 2015.

Preston Jones gave a financial report on the Land Records Modernization Fund. \$181,221.51 was carried over into 2015. \$100,835 of that is committed to a LiDAR flight planned for this fall. Another \$105,197.48 of SSN Redaction Funds was carried over into 2015. This money is earmarked to put tract index records on the Internet.

Projects in the Register of Deeds office:

1. Tract Index books were optically scanned and a contract signed to put the images on the ROD Land Records website. Users can now search back to July, 1987.
2. Subscription users pay \$310/month to have full access to ROD records on the Internet. We collected \$57,100 in 2014 and that number should increase in 2015. A fee increase is being considered to keep pace with other counties.
3. A Guest Search option was added in mid-April and the service is growing in popularity. The ROD Office is already seeing a decrease in staff time on telephone inquiries and sending documents to customers.

A report on activities in the GIS Office was postponed to the Land Records Working Group meeting to follow immediately after the Land Information Council meeting as all Council members were staying.

The next LIC meeting will be scheduled when needed.

A motion to adjourn was made by Michelle Yanda and seconded by Paul Steinbrecher at 9:21 a.m. The motion passed.

Respectfully submitted,  
Cathy DeLain  
Manitowoc County GIS Coordinator