

MANITOWOC COUNTY FINANCE COMMITTEE  
Administrations Building  
1110 S 9th St., Manitowoc, WI  
March 14, 2016

Attendance: Chairperson Biff Hansen, Supervisor Greg Dufek, Supervisor Mike Williams, Supervisor Todd Holschbach and Supervisor Rita Metzger.

Call to Order: The meeting was called to order by Chairperson Hansen at 4:30 p.m.

Public Comment:

Kyle Brenson, spokesperson for the Salvation Army, notified the committee that the Salvation Army was the largest social service used in Manitowoc county. He wanted to petition for the availability of payroll deduction for the county employees to contribute towards the Salvation Army.

Tracy Geen, spokesperson for the United Way, informed the committee that United Way used the Collective Impact Model, which is when an individual applies for a grant to receive community impact funds. The current payroll deduction for county employee is being utilized through the Collective Impact Model.

Richard Nitsch, informed the committee that United Way helps other non-profit organizations. Unlike the Salvation Army, which is a single organization. His concern for other non-profits requesting payroll deductions would overwhelm the employees to the point where they would no longer chose to contribute to any non-profit.

There was no further public comment, thus public comment was closed at 4:39 p.m.

Approve the minutes of the February 8, 2016 Finance Committee meeting: Supervisor Williams moved to approve the February 8, 2016 meeting minutes, seconded by Supervisor Holschbach; upon vote, the motion passed unanimously.

Approve vouchers for the month of February 2016 in the amount of \$2,509,189.95: Supervisor Metzger moved to approve the vouchers for the month of February 2016 in the amount of \$2,509,189.95, seconded by Supervisor Williams; upon vote, the vouchers were approved unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser received no bids on the tax deeded property.

Resolution Authorizing Out-of-State Travel (Scott Blumreich): Information Systems Director Blashe brought forth the Resolution Authorizing Out-of-State Travel for Scott Blumreich. The conference is to keep up to date on the AEGIS Law Enforcement Software system. Discussion, Supervisor Williams moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Approving Land Information Plan: Register of Deeds Preston Jones brought forth the Resolution Approving Land Information Plan. This plan is used to update the property records in our system, which in turn are sent to the state. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Dufek; upon vote, unanimously approved.

Resolution Authorizing Fund Balance Designations, Carry-over, Transfers, and Reappropriation of Specified Funds from 2015 to 2016: Comptroller Reckelberg explained that this resolution is an annual carry over resolution, to carry over funds from year to year and clean up year-end books. It was noted Manitowoc County does have an additional \$500,000 to be moved into the general funds when it came time to fund projects like the bridge on County Highway R, and make renovations to UW-Manitowoc. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Appropriating \$322,000 from the General Fund Undesignated and Transferring to the UW Manitowoc Capital Project Fund for Architectural and Engineering Services and Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing: Comptroller Reckelberg explained that this would be used for the engineering services to start the UW Manitowoc project. Discussion, Supervisor Williams moved to approve, seconded by Supervisor Holschbach; upon vote, unanimously approved.

Resolution Denying Claim (Emily Steiner): Comptroller Reckelberg explained the claim in which snow was pushing on to Ms. Steiners vehicle from and overpass by the highway department. It was determined the highway department was not at fault. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Williams; upon vote, unanimously approved.

Resolution Denying Claim (Virginia Parlato): Comptroller Reckelberg explained the claim in which Ms. Parlato wanted to be reimbursement for medical bills for her daughter's accident due to faulty equipment at the Expo-Ice Center. It was determined the Expo-Ice Center was not at fault. Discussion, Supervisor Metzger moved to approve, seconded by Supervisor Williams; upon vote, unanimously approved.

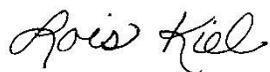
Discussion on Handling of United Way Donations and Salvation Army's request to allow for employee payroll deductions to their organization. Discussion was had. Supervisor Hansen requested Corporation Counsel research policies regarding charitable contributions through payroll deductions.

Communications: Copies of each were provided to the committee:

- Monthly/Daily Average Population Report for February 2016 for the Manitowoc County Jail
- Secure Detention Report for HSD for February 2016

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Hoslchbach; upon vote, the motion passed unanimously. The committee adjourned at 5:40 p.m.

Respectfully submitted,



Lois Kiel  
Manitowoc County Clerk